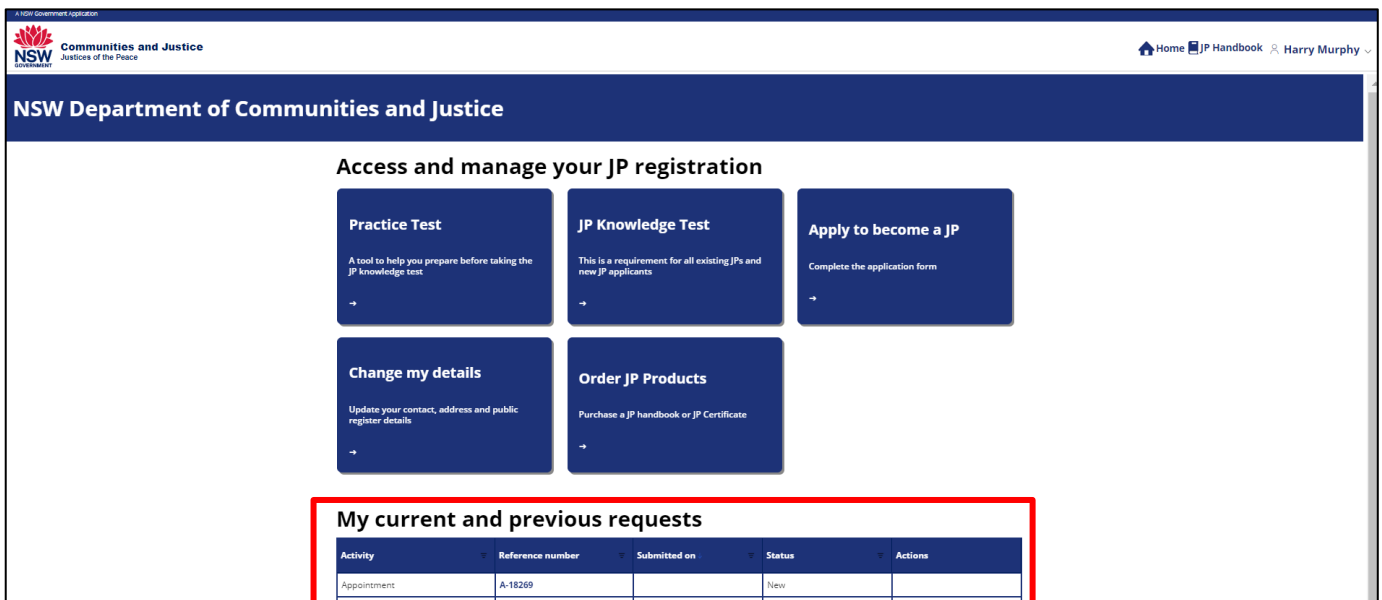


# JP Online – continue a saved application

If you have registered for JP Online and saved an application for appointment or reappointment, follow the steps below to continue your application.

## Step 1: log in

Go to JP Online and log in to your account. Select the application that you want to continue from via the **My current and previous requests table** on your account homepage.



Activity	Reference number	Submitted on	Status	Actions
Appointment	A-18269		New	

### My current and previous requests

Activity	Reference number	Submitted on	Status	Actions
Appointment	A-18269		New	

# JP Online – continue a saved application

## Step 2: continue application

The section of the application that you left your application on will display under the Task heading. Select **Resume** to continue your application.



The screenshot shows the top navigation bar with the NSW Government logo and 'Communities and Justice Justices of the Peace' text, along with a home icon. Below this is a header for 'New Application (A-18269)'. A table with two columns, 'Task' and 'Action', contains one row with 'Enter Information' in the 'Task' column and a 'Resume' button in the 'Action' column. The 'Resume' button is highlighted with a red border.

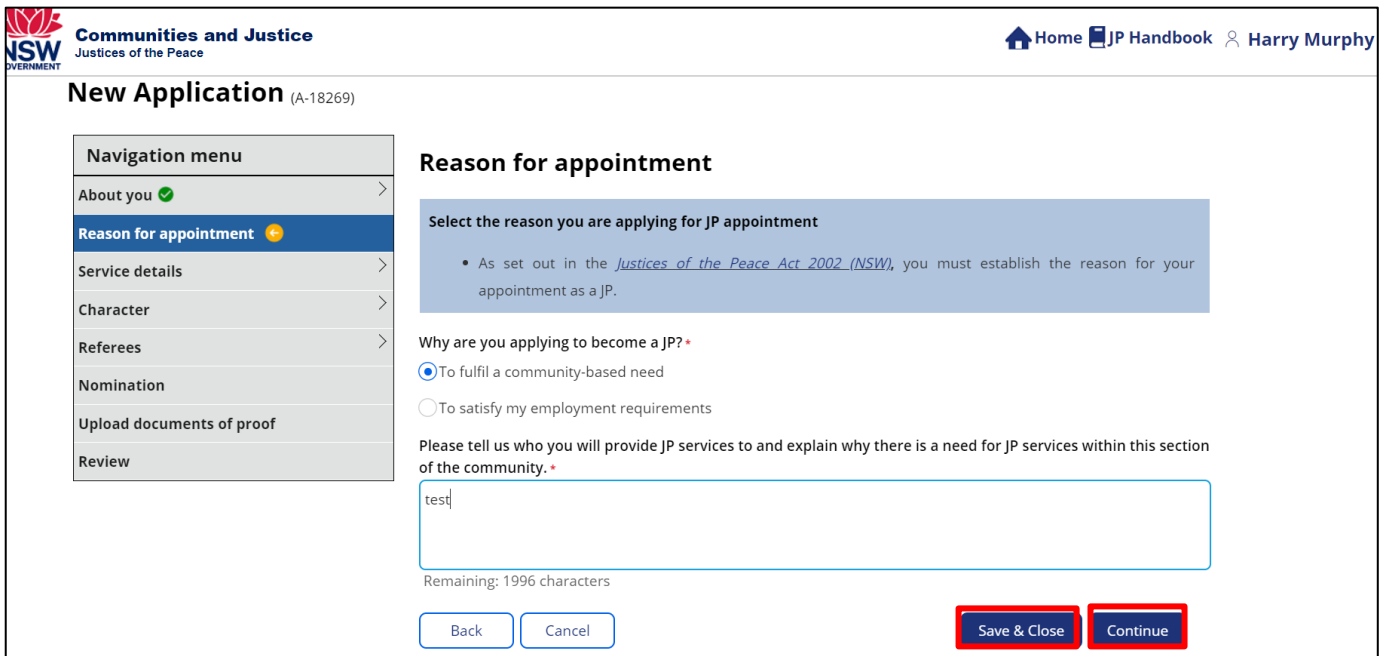
Task	Action
Enter Information	<a href="#">Resume</a>

# JP Online – continue a saved application

### Step 3: sign out

You can either:

- enter the required details on the page, then select **Continue** to complete the application, or
- select **Save & Close** to save and return to the application later.



Select **Logout** in the top right-hand corner when you have finished to keep your account secure.



# JP Online – continue a saved application

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## More information

- Visit the website at <https://dcj.nsw.gov.au/legal-and-justice/legal-assistance-and-representation/justice-of-the-peace/jp-online.html>
- Email [jp@dcj.nsw.gov.au](mailto:jp@dcj.nsw.gov.au)
- Write to

Appointments and Applications  
NSW Department of Communities and Justice  
Locked Bag 5000  
Parramatta NSW 2124

- Call the JP Infoline on 02 8688 0500  
(8.30am – 11.30am and 1.30pm – 3.30pm, Monday to Friday)