



# Administrative Decisions Tribunal (General) Regulation 2004

under the

Administrative Decisions Tribunal Act 1997

## Explanatory note

The object of this Regulation is to remake the *Administrative Decisions Tribunal (General) Regulation 1998* (with certain additions and alterations). That Regulation will be repealed on 1 September 2004 by section 10 (2) of the *Subordinate Legislation Act 1989*.

The new Regulation deals with the following:

- (a) formal matters, including the meaning of certain terms used in the Regulation (Part 1),
- (b) the oaths of office for members of the Administrative Decisions Tribunal (Part 2 and Schedule 1), and
- (c) fees for applications and appeals to the Tribunal (Part 3),
- (d) the manner in which draft rules of the Tribunal are to be publicly exhibited (Part 4), and
- (e) the exclusion of certain classes of decisions from the internal review provisions of the *Administrative Decisions Tribunal Act 1997* (Part 5), and
- (f) miscellaneous other matters, including the scale of expenses and allowances for witnesses before the Tribunal and a savings provision (Part 6).

The new Regulation also amends the provisions of the *Administrative Decisions Tribunal Act 1997* that deal with the composition and functions of the Administrative Decisions Tribunal to provide that the Tribunal is to be constituted by one member of the Legal Services Division of the Tribunal for the purposes of proceedings under section 38JA (Regulation of advertising and other marketing of services) of the *Legal Profession Act 1987*.

This Regulation is made under the *Administrative Decisions Tribunal Act 1997*, including sections 23, 43 (1), 53 (11) (b), 56 (1), 98 (1), 141 (1) and 145 (the general regulation-making power) and clause 4 of Schedule 3.

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# Public consultation draft

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Administrative Decisions Tribunal (General) Regulation 2004

Explanatory note

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With the exception of Parts 3 and 5, this Regulation comprises or relates to matters of a machinery nature, matters of a savings or transitional nature and matters that are not likely to impose an appreciable burden, cost or disadvantage on any sector of the public.

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# Public consultation draft

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Administrative Decisions Tribunal (General) Regulation 2004

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## Contents

	Page
<b>Part 1 Preliminary</b>	
1 Name of Regulation	4
2 Commencement	4
3 Definitions	4
<b>Part 2 Oaths of office</b>	
4 Oath to be taken by members of Tribunal	5
<b>Part 3 Fees for applications and appeals to Tribunal</b>	
5 Fees for original applications	6
6 Fees for review applications	6
7 Fees for internal and external appeals	7
8 Fees not payable by Crown	7
9 Waiver of fees	7
<b>Part 4 Rules of the Tribunal</b>	
10 Public consultation under section 98 of the Act	8
<b>Part 5 Internal reviews</b>	
11 Reviewable decisions excluded from internal review under section 53 of the Act	9
<b>Part 6 Miscellaneous</b>	
12 Witness allowances and expenses: sec 141	10
13 Amendment of Act	10
14 Transitional provision: references to senior judicial members of former Equal Opportunity Tribunal	10
15 Saving	10
Schedule 1 Oaths of office	11

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Administrative Decisions Tribunal (General) Regulation 2004

Clause 1

Preliminary

Part 1

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## **Administrative Decisions Tribunal (General) Regulation 2004**

under the

Administrative Decisions Tribunal Act 1997

### **Part 1 Preliminary**

#### **1 Name of Regulation**

This Regulation is the *Administrative Decisions Tribunal (General) Regulation 2004*.

#### **2 Commencement**

This Regulation commences on 1 September 2004.

**Note.** This Regulation replaces the *Administrative Decisions Tribunal (General) Regulation 1998*, which is repealed on 1 September 2004 by section 10 (2) of the *Subordinate Legislation Act 1989*.

#### **3 Definitions**

(1) In this Regulation:

***original application*** means an application to the Tribunal for an original decision.

***review application*** means an application to the Tribunal for a review of a reviewable decision.

***the Act*** means the *Administrative Decisions Tribunal Act 1997*.

(2) Notes included in the text of this Regulation do not form part of this Regulation.

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Administrative Decisions Tribunal (General) Regulation 2004

Clause 4

Oaths of office

Part 2

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## **Part 2 Oaths of office**

### **4 Oath to be taken by members of Tribunal**

- (1) The members of the Tribunal are to take the following oaths of office before entering into office:
  - (a) in the case of the President—the oath set out in Part 1 of Schedule 1,
  - (b) in the case of a Deputy President—the oath set out in Part 2 of Schedule 1,
  - (c) in the case of a non-presidential judicial member—the oath set out in Part 3 of Schedule 1,
  - (d) in the case of a non-judicial member—the oath set out in Part 4 of Schedule 1.
- (2) Subclause (1) does not apply to the following members:
  - (a) a judicial officer who is taken to have been duly appointed to act as a member of the Tribunal by or under section 14 of the Act,
  - (b) a state tribunal member (within the meaning of section 14A of the Act) who is taken to have been duly appointed to act as a member of the Tribunal by or under that section,
  - (c) a person who is appointed a member of the Tribunal by operation of Schedule 5 to the Act,
  - (d) a member who is re-appointed as a member no later than 14 days after the expiry of the member's previous term of office.
- (3) However, nothing in subclause (2) prevents any such member from taking an oath specified in subclause (1) before commencing to exercise his or her functions as a member.

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Clause 5 Administrative Decisions Tribunal (General) Regulation 2004

Part 3 Fees for applications and appeals to Tribunal

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## Part 3 Fees for applications and appeals to Tribunal

### 5 Fees for original applications

- (1) For the purposes of section 43 (1) of the Act, the fee prescribed in respect of an original application (other than an application concerning an unconscionable conduct claim) is:
  - (a) if the Act or any other law requires the application to be determined by the Tribunal constituted by 2 or more members—\$115, or
  - (b) in any other case—\$55.
- (2) For the purposes of section 43 (1) of the Act, the fee prescribed in respect of an original application concerning an unconscionable conduct claim is \$400.
- (3) Subclause (1) does not apply to the following:
  - (a) original applications made under an enactment specified in clause 2 of Part 3 of Schedule 2 to the Act (being applications that are allocated to the Legal Services Division for determination),
  - (b) original applications referred to in section 43 (3) of the Act.
- (4) In this clause, ***unconscionable conduct claim*** means a claim of the kind referred to in section 71A of the *Retail Leases Act 1994* (and includes any retail tenancy claim of the kind referred to in section 71 of that Act but only if it is made in combination with such a claim).

**Note.** Section 43 (1) of the Act provides that an application cannot be made to the Tribunal unless the fee prescribed by the regulations (if any) in respect of the application has been paid. Section 43 (3) provides that the section does not apply to applications for an original decision made under the *Anti-Discrimination Act 1977*.

### 6 Fees for review applications

- (1) For the purposes of section 56 (1) of the Act, the fee prescribed in respect of a review application is:
  - (a) if the Act or any other law requires the application to be determined by the Tribunal constituted by 2 or more members—\$115, or
  - (b) in any other case—\$55.
- (2) Subclause (1) does not apply to the following:

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# Public consultation draft

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Administrative Decisions Tribunal (General) Regulation 2004

Clause 7

Fees for applications and appeals to Tribunal

Part 3

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(a) review applications under section 90 (3) of the *Anti-Discrimination Act 1977*,

(b) review applications referred to in section 56 (3) of the Act.

**Note.** Section 56 (1) of the Act provides that an application cannot be made to the Tribunal unless the fee prescribed by the regulations (if any) in respect of the application has been paid. Section 56 (3) provides that the section does not apply to applications for a review of a reviewable decision made under the *Community Services (Complaints, Reviews and Monitoring) Act 1993*.

## 7 Fees for internal and external appeals

A person lodging an internal appeal or external appeal must pay a fee of \$230 in respect of the appeal.

## 8 Fees not payable by Crown

Despite clauses 5–7, no fee is payable in respect of any original application or review application or any internal appeal or external appeal if the application or appeal is made by or on behalf of:

- (a) the Government of New South Wales, or
- (b) any New South Wales Government Department, or
- (c) any statutory body whose expenditure is paid out of the Consolidated Fund.

## 9 Waiver of fees

The Registrar may waive the payment of any fee prescribed by this Part in respect of an application to the Tribunal or internal appeal or external appeal (either at the time of the lodgment of the application or appeal or otherwise) if the Registrar is satisfied that the payment of the fee would result in undue hardship to the applicant or appellant concerned.

**Note.** Section 43 (2) of the Act provides that an application for an original decision in respect of which a fee is waived under the regulations (whether at the time of lodgment or otherwise) is taken to be made at the time the application is lodged with the Tribunal. Section 56 (2) makes similar provision in respect of review applications.

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# Public consultation draft

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Clause 10 Administrative Decisions Tribunal (General) Regulation 2004

Part 4 Rules of the Tribunal

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## Part 4 Rules of the Tribunal

### 10 Public consultation under section 98 of the Act

- (1) For the purposes of section 98 (1) of the Act, the manner of public exhibition of a draft rule of the Tribunal specified in this clause is prescribed.
- (2) The Rule Committee must:
  - (a) cause notice to be given in a newspaper circulating generally in New South Wales (or in such other publication or publications determined by the Rule Committee) of the places, dates and times for inspection of the draft rule during the exhibition period, and
  - (b) specify in the notice the exhibition period for the draft rule, and
  - (c) specify in the notice that the period within which submissions about the draft rule may be made to the Rule Committee is the exhibition period or such further period as may be specified in the notice, and
  - (d) publicly exhibit during the exhibition period a copy of the draft rule at the places, on the dates and during the times specified in the notice.
- (3) Copies of the draft rule are to be made available to interested persons by the Rule Committee during the exhibition period, either free of charge or on payment of reasonable copying charges.
- (4) In this clause:

***exhibition period*** means the period specified in a notice published in a newspaper or other publication for the public exhibition of a draft rule, being a period of at least 2 months from the date on which the notice is published.



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# Public consultation draft

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Administrative Decisions Tribunal (General) Regulation 2004

Clause 11

Internal reviews

Part 5

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## Part 5 Internal reviews

### 11 Reviewable decisions excluded from internal review under section 53 of the Act

For the purposes of section 53 (11) (b) of the Act, the following reviewable decisions are excluded from the operation of section 53 of the Act:

- (a) a decision referred to in section 90 (3) of the *Anti-Discrimination Act 1977*,
- (b) a decision referred to in section 126A (6) of the *Anti-Discrimination Act 1977*,
- (c) a decision referred to in section 20 of the *Architects Act 1921*,
- (d) a decision referred to in section 31 or 44 of the *Architects Act 2003*,
- (e) a decision referred to in section 64A (8) of the *Fair Trading Act 1987*,
- (f) a decision referred to in section 45 (1) of the *Motor Vehicle Repairs Act 1980*,
- (g) a decision referred to in section 14 of the *Surveying Act 2002*,
- (h) a decision referred to in section 45 of the *Tow Truck Industry Act 1998* involving the exercise of a function conferred on the Tow Truck Authority under Division 4 of Part 3 of that Act,
- (i) a decision referred to in section 22 (3) or (4) of the *Travel Agents Act 1986*,
- (j) a decision referred to in section 21, 31 or 53 of the *Veterinary Surgeons Act 1986*,
- (k) a decision referred to in section 34, 48 or 75 of the *Veterinary Practice Act 2003*.

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# Public consultation draft

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Clause 12 Administrative Decisions Tribunal (General) Regulation 2004

Part 6 Miscellaneous

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## Part 6 Miscellaneous

### 12 Witness allowances and expenses: sec 141

For the purposes of section 141 (1) of the Act, the prescribed scale of allowances and expenses for witnesses required to appear or give evidence before the Tribunal is the scale of allowances for witnesses attending civil proceedings in the District Court.

### 13 Amendment of Act

Schedule 2 (Composition and functions of Divisions) to the Act is amended by inserting after clause 4 of Part 3:

#### 4AA Legal Profession Act 1987 (Advertising contraventions)

For the purposes of proceedings under section 38JA (Regulation of advertising and other marketing of services) of the *Legal Profession Act 1987*, the Tribunal is to be constituted by one member of the Legal Services Division of the Tribunal.

### 14 Transitional provision: references to senior judicial members of former Equal Opportunity Tribunal

Any reference in section 112 of the *Anti-Discrimination Act 1977* to the senior judicial member of the Tribunal is to continue to be read as a reference to a Deputy President of the Administrative Decisions Tribunal.

**Note.** This clause continues in effect the transitional provision previously contained in Schedule 2 to the *Administrative Decisions Tribunal (General) Regulation 1998*, which updated references to the senior judicial member of the former Equal Opportunity Tribunal.

### 15 Saving

Any act, matter or thing that, immediately before the repeal of the *Administrative Decisions Tribunal (General) Regulation 1998*, had effect under that Regulation continues to have effect under this Regulation.

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# Public consultation draft

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Administrative Decisions Tribunal (General) Regulation 2004

Oaths of office

Schedule 1

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## Schedule 1 Oaths of office

(Clause 4)

### Part 1 Oath of office for President

I, \_\_\_\_\_, do

\*swear/\*solemnly, sincerely and truly declare and affirm

that I will faithfully and impartially discharge the duties of the office of President of the Administrative Decisions Tribunal of New South Wales.

### Part 2 Oath of office for a Deputy President

I, \_\_\_\_\_, do

\*swear/\*solemnly, sincerely and truly declare and affirm

that I will faithfully and impartially discharge the duties of the office of a Deputy President of the Administrative Decisions Tribunal of New South Wales.

### Part 3 Oath of office for a non-presidential judicial member

I, \_\_\_\_\_, do

\*swear/\*solemnly, sincerely and truly declare and affirm

that I will faithfully and impartially discharge the duties of the office of a non-presidential judicial member of the Administrative Decisions Tribunal of New South Wales.

### Part 4 Oath of office for a non-judicial member

I, \_\_\_\_\_, do

\*swear/\*solemnly, sincerely and truly declare and affirm

that I will faithfully and impartially discharge the duties of the office of a non-judicial member of the Administrative Decisions Tribunal of New South Wales.

\* Delete whichever is inapplicable