

10 August 2017



Your Ref: [REDACTED]  
Our Ref: GIPA17/[REDACTED]  
Matter No: [REDACTED]

Dear [REDACTED]

**Formal Access Application - Notice of Decision**

I refer to your Formal Access Application under the *Government Information (Public Access) Act 2009* (the GIPA Act), which was received by the Department of Family and Community Services (FACS) on 10 May 2017, and your subsequent email of 28 June 2017, where you reduced the scope of your request to the following:

- *“The final reports by FACS in relation to the 11 children or young people aged 13 years or younger that were reported to FACS to be at risk of forced marriage as referenced by you in the decision letter for a previous GIPA, file number HOGIPA17/42. Please include the ages of the children, however, please exclude any reference to gender, dates (except the year), and cities/towns.”*

Please be advised that I have liaised with the relevant internal FACS business area, who were able to source and provide the relevant data/information requested, from the Key Information Directory System (KiDS). I have numbered the documents 1 to 54, inclusive.

I have carefully considered your request in view of the objectives of the GIPA Act where you have a legally enforceable right to obtain information, unless there is an overriding public interest against disclosure of the subject information. Further, I have also considered the requirements of section 74 of the GIPA Act, which provides that an agency may delete information from a record to which access is provided if the deleted information is not relevant, or within the scope of the information applied for, or an agency has decided to refuse access to that information.

I have decided to provide you with a copy of the information requested in your access application in accordance with section 58 of the GIPA Act, with the exception of a number of pages, which contain information that are subject to an overriding public interest consideration against disclosure under the GIPA Act. The decision schedule attached lists the documents that contain information where there is an overriding public interest consideration against disclosure. In the decision schedule, (P) means that a document has been withheld in part from disclosure.

In deciding which information to withhold in full or in part, I was required to conduct a "public interest test" where the public interest considerations favouring disclosure of government information were weighed against those factors that do not favour disclosure. The following are a number of public interest factors I considered which favour disclosure of the information requested:

- Disclosure of the information could reasonably be expected to promote open discussion of public affairs, enhance Government accountability or contribute to positive and informed debate on issues of public importance
- Disclosure of the information could reasonably be expected to inform the public about the operations of agencies and, in particular, their policies and practices for dealing with members of the public
- Disclosure of the information could reasonably be expected to ensure effective oversight of the expenditure of public funds
- The information is personal information of the person to whom it is to be disclosed
- Disclosure of the information could reasonably be expected to reveal or substantiate that an agency (or a member of an agency) has engaged in misconduct or negligent, improper or unlawful conduct
- Disclosure of the information could reasonably be expected to advance the fair treatment of individuals in accordance with the law in their dealings with agencies
- Disclosure of the information could reasonably be expected to reveal the reason for a government decision and any background or contextual information that informed the decision
- Disclosure of the information could reasonably be expected to contribute to the administration of justice generally, including procedural fairness.

A number of documents have been withheld from disclosure as they contain information where a public interest factor against disclosure, outweighs the factors in favour of disclosure.

Information that has been withheld from disclosure under clause 10 of Schedule 1 of the GIPA Act relates to the care and protection of children. There is a conclusive presumption of an overriding public interest against disclosure of information contained in a report to which Section 29 of the *Children and Young Persons (Care and Protection) Act 1998* applies.

Information that has been withheld from disclosure under clauses 1(d), 1(f) and 1(g) of the table to section 14 of the GIPA Act is information that would:

- Prejudice the supply to an agency of confidential information that facilitates the effective exercise of that agency's functions,
- Prejudice the effective exercise by an agency of the agency's functions, and

- Found an action against an agency for breach of confidence or otherwise result in the disclosure of information provided to an agency in confidence.

FACS relies on mandatory reporters and members of the public to alert this department to children who may be at risk. Divulging the identity of such reporters would place them at risk, as well as jeopardise the future supply of information, which may be relied on. Without the assistance of such reporters FACS would be unable to fulfil its child protection obligations, which is why it is paramount that reporter confidentiality must be maintained.

Further, it is a function of FACS to conduct investigations into allegations of child abuse and neglect to help determine whether child abuse or neglect has been substantiated. As FACS relies on people to provide information to the department regarding these incidents, FACS will keep such information confidential, unless those persons give permission in writing to disclose their identity, and the information.

I am satisfied that releasing the source and content of the information received by FACS as outlined above, could reasonably be expected to prejudice the future supply of such information to FACS. Further, I am of the view that the public interest in a person being aware of the allegations and the identity of the person making the allegations is outweighed by the public interest in maintaining the anonymity of complainants/reporters. Accordingly, I determine that the release of the confidential information and its source fall within the scope of clauses 1(d), 1(f) and 1(g) of the table to section 14 of the GIPA Act and is not in the public interest to disclose.

Information that has been withheld from disclosure under clause 3(a) of the table to section 14 of the GIPA Act is information that would reveal an individual's personal information. An individual's personal information may include, but is not limited to, their identity, their date of birth, their residential address, contact telephone number, information relating to their involvement with FACS, etc. I am of the view that there is an overwhelming public interest against disclosing information that reveals an individual's personal information.

Information that has been withheld from disclosure under clause 7(1) of the table to section 14 of the GIPA Act is information communicated to FACS by the Government of another state, and is exempt information under interstate Freedom of Information legislation. Following a formal consultation made under section 54(1) of the GIPA Act, the Attorney-General's Department objected to the release of some of the information. Accordingly, I determine that the release of the information falls within the scope of clause 7(1) of the table to section 14 of the GIPA Act, and is not in the public interest to disclose.

If you are aggrieved by any of the reviewable decisions in this notice of decision, you may seek a review under Part 5 of the GIPA Act, by requesting any one of the following:

- An Internal Review which must be lodged with the Right to Information Unit within 20 working days of this notice of decision. You must lodge your Internal Review at the address shown at the bottom of the first page and it must be accompanied by the appropriate application fee of \$40.

- Alternatively, a request for an External Review may be lodged with either the Information and Privacy Commission, or the NSW Civil and Administrative Tribunal. Please note that you must lodge your request for an external review within 8 weeks of this notice of decision.

Further attached are receipts for the amounts of \$30, \$360 and \$360, that represent the fees for processing your Formal Access Application.

If you have any questions regarding this notice, please contact me on telephone (02) 9716 2647.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Rebecca Jomaa', written in a cursive style.

Rebecca Jomaa

**A/Senior Right to Information Officer**

**Right to Information Unit**

**Department of Family and Community Services, Legal**

# Decision Schedule

ACCESS APPLICANT'S NAME	Seven Network Limited	DECIDING OFFICER	Rebecca Jomaa
FACS REFERENCE	GIPA17/130	INTERNAL REVIEW OFFICER	

## INFORMATION THAT WAS NOT DISCLOSED

PAGE NUMBER	PUBLIC INTEREST CONSIDERATIONS AGAINST DISCLOSURE					DESCRIPTION OF FOLIO / REASON FOR NON-DISCLOSURE
	Schedule 1 information Clause 10	Clause 1(d)	Clause 1(f)	Clause 1(g)	Clause 3(a)	
1		P	P	P	P	<p>Secondary Assessment Stage 1 which contains:</p> <ul style="list-style-type: none"> <li>Information disclosed to the Department in confidence</li> <li>Information which identifies another person, and their personal information</li> <li>Information which does not fall within the scope of your request (<b>i.e. gender of child, and specific dates</b>), and therefore has not been considered for disclosure in accordance with the GIPA Act</li> </ul>

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	Clause 10	Clause 1(d)	Clause 1(f)	Clause 1(g)	Clause 3(a)	Clause 7(1)	
2-3		P	P	P	P		Secondary Assessment Stage 1 which contains: <ul style="list-style-type: none"> <li>Information disclosed to the Department in confidence</li> <li>Information which identifies another person, and their personal information</li> <li>Information which does not fall within the scope of your request (<b>i.e. specific dates</b>), and therefore has not been considered for disclosure in accordance with the GIPA Act.</li> </ul>
4							Secondary Assessment Stage 1 containing information which does not fall within the scope of your request ( <b>i.e. specific dates</b> ), and therefore has not been considered for disclosure in accordance with the GIPA Act

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5	P						P		<p>Weekly allocation meeting review form which contains:</p> <ul style="list-style-type: none"> <li>Information where it is to be conclusively presumed that there is an overriding public interest against disclosure of information contained in a report to which section 29 of the Children and Young Persons (Care and Protection) Act 1998 applies</li> <li>Information which identifies another person, and their personal information</li> <li>Information which does not fall within the scope of your request (<b>i.e. specific dates</b>), and therefore has not been considered for disclosure in accordance with the GIPA Act.</li> </ul>

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	Schedule 1 information	Table to Section 14 of the GIPA Act 2009	Clause 10	Clause 11			
6	P	Clause 1(d) P	Clause 1(f) P	Clause 1(g) P	Clause 3(a) P	Clause 7(1) P	<p>Weekly allocation meeting review form which contains:</p> <ul style="list-style-type: none"> <li>Information where it is to be conclusively presumed that there is an overriding public interest against disclosure of information contained in a report to which section 29 of the Children and Young Persons (Care and Protection) Act 1998 applies</li> <li>Information disclosed to the Department in confidence</li> <li>Information which identifies another person, and their personal information</li> <li>Information which does not fall within the scope of your request (<b>i.e. specific dates</b>), and therefore has not been considered for disclosure in accordance with the GIPA Act</li> </ul>



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	Schedule 1 information	Clause 10	Clause 1(d)	Clause 1(f)	Clause 1(g)		Clause 3(a)
7	P		P	P	P	P	<p>Weekly allocation meeting review form which contains:</p> <ul style="list-style-type: none"> <li>Information where it is to be conclusively presumed that there is an overriding public interest against disclosure of information contained in a report to which section 29 of the <i>Children and Young Persons (Care and Protection) Act 1998</i> applies</li> <li>Information disclosed to the Department in confidence</li> <li>Information which identifies another person, and their personal information</li> </ul>
8	P						<p>Weekly allocation meeting review form containing information where it is to be conclusively presumed that there is an overriding public interest against disclosure of information contained in a report to which section 29 of the <i>Children and Young Persons (Care and Protection) Act 1998</i> applies</p>

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10	Table to Section 14 of the GIPA Act 2009				P		Secondary Assessment Stage 1 which contains: <ul style="list-style-type: none"> <li>Information which identifies another person, and their personal information</li> <li>Information which does not fall within the scope of your request (<b>i.e. gender of child, and specific dates</b>), and therefore has not been considered for disclosure in accordance with the GIPA Act</li> </ul>

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11		P	P	P	P	Secondary Assessment Stage 1 which contains: <ul style="list-style-type: none"> <li>Information disclosed to the Department in confidence</li> <li>Information which identifies another person, and their personal information</li> <li>Information which does not fall within the scope of your request (<b>i.e. specific dates</b>), and therefore has not been considered for disclosure in accordance with the GIPA Act</li> </ul>
12						Secondary Assessment Stage 1 containing information which does not fall within the scope of your request ( <b>i.e. specific dates</b> ), and therefore has not been considered for disclosure in accordance with the GIPA Act

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		Clause 1(d)	Clause 1(f)	Clause 1(g)	Clause 3(a)		Clause 7(1)
13				P		<p>Secondary Assessment Stage 1 which contains:</p> <ul style="list-style-type: none"> <li>Information which identifies another person, and their personal information</li> <li>Information which does not fall within the scope of your request (<b>i.e. gender of child, and specific dates</b>), and therefore has not been considered for disclosure in accordance with the GIPA Act</li> </ul>	
14				P		<p>Secondary Assessment Stage 1 which contains:</p> <ul style="list-style-type: none"> <li>Information which identifies another person, and their personal information</li> <li>Information which does not fall within the scope of your request (<b>i.e. specific dates</b>), and therefore has not been considered for disclosure in accordance with the GIPA Act</li> </ul>	

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15								Secondary Assessment Stage 1 which contains: <ul style="list-style-type: none"> <li>Information which identifies another person, and their personal information</li> <li>Information which does not fall within the scope of your request (<b>i.e. gender of child, and specific dates</b>), and therefore has not been considered for disclosure in accordance with the GIPA Act</li> </ul>

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16-17	P				P		Secondary Assessment Stage 1 which contains: <ul style="list-style-type: none"> <li>Information where it is to be conclusively presumed that there is an overriding public interest against disclosure of information contained in a report to which section 29 of the <i>Children and Young Persons (Care and Protection) Act 1998</i> applies</li> <li>Information which identifies another person, and their personal information</li> <li>Information which does not fall within the scope of your request (<b>i.e. specific dates</b>), and therefore has not been considered for disclosure in accordance with the GIPA Act</li> </ul>

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	Schedule 1 information Clause 10	Table to Section 14 of the GIPA Act 2009	Clause 1(d)	Clause 1(f)	Clause 1(g)		Clause 3(a)	Clause 7(1)
18						P		<p>Secondary Assessment Stage 2 which contains:</p> <ul style="list-style-type: none"> <li>Information which identifies another person, and their personal information</li> <li>Information which does not fall within the scope of your request (<b>i.e. gender of child, and specific dates</b>), and therefore has not been considered for disclosure in accordance with the GIPA Act</li> </ul>
19						P		<p>Secondary Assessment Stage 2 which contains:</p> <ul style="list-style-type: none"> <li>Information which identifies another person, and their personal information</li> <li>Information which does not fall within the scope of your request (<b>i.e. specific dates</b>), and therefore has not been considered for disclosure in accordance with the GIPA Act</li> </ul>

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		Clause 1(d)	Clause 1(f)	Clause 1(g)	Clause 3(a)		Clause 7(1)
20		P	P	P	P	Secondary Assessment Stage 2 which contains: <ul style="list-style-type: none"> <li>Information disclosed to the Department in confidence</li> <li>Information which identifies another person, and their personal information</li> </ul>	
21-22					P	Secondary Assessment Stage 2 which contains: <ul style="list-style-type: none"> <li>Information which identifies another person, and their personal information</li> <li>Information which does not fall within the scope of your request (<b>i.e. specific dates</b>), and therefore has not been considered for disclosure in accordance with the GIPA Act</li> </ul>	



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23				P		<p>Secondary Assessment Stage 1 which contains:</p> <ul style="list-style-type: none"> <li>Information which identifies another person, and their personal information</li> <li>Information which does not fall within the scope of your request (<b>i.e. gender of child, and specific dates</b>), and therefore has not been considered for disclosure in accordance with the GIPA Act</li> </ul>	
24				P		<p>Secondary Assessment Stage 1 which contains:</p> <ul style="list-style-type: none"> <li>Information which identifies another person, and their personal information</li> <li>Information which does not fall within the scope of your request (<b>i.e. specific dates</b>), and therefore has not been considered for disclosure in accordance with the GIPA Act</li> </ul>	

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	Schedule 1 information Clause 10	Table to Section 14 of the GIPA Act 2009	Clause 1(d)	Clause 1(f)		Clause 1(g)	Clause 3(a)	Clause 7(1)
25								Secondary Assessment Stage 1 containing information which does not fall within the scope of your request ( <b>i.e. specific dates</b> ), and therefore has not been considered for disclosure in accordance with the GIPA Act
26-27					P			Email which contains: <ul style="list-style-type: none"> <li>Information which identifies another person, and their personal information</li> <li>Information which does not fall within the scope of your request (<b>i.e. specific dates</b>), and therefore has not been considered for disclosure in accordance with the GIPA Act</li> </ul>

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28			P	P	P	P		<p>Email which contains:</p> <ul style="list-style-type: none"> <li>Information disclosed to the Department in confidence</li> <li>Information which identifies another person, and their personal information</li> <li>Information which does not fall within the scope of your request (<b>i.e. specific dates</b>), and therefore has not been considered for disclosure in accordance with the GIPA Act</li> </ul>

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	Schedule 1 information Clause 10	Clause 1(d)	Clause 1(f)	Clause 1(g)	
30	P				<p>Table to Section 14 of the GIPA Act 2009</p> <p>Secondary Assessment Stage 2 which contains:</p> <ul style="list-style-type: none"> <li>Information where it is to be conclusively presumed that there is an overriding public interest against disclosure of information contained in a report to which section 29 of the <i>Children and Young Persons (Care and Protection) Act 1998</i> applies</li> <li>Information which identifies another person, and their personal information</li> <li>Information which does not fall within the scope of your request (<b>i.e. gender of child, and specific dates</b>), and therefore has not been considered for disclosure in accordance with the GIPA Act</li> </ul>
31				P	<p>Secondary Assessment Stage 2 containing information which identifies another person, and their personal information</p>

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	Schedule 1 information Clause 10	Table to Section 14 of the GIPA Act 2009	Clause 1(d)	Clause 1(f)		Clause 1(g)	Clause 3(a)	Clause 7(1)
32-33			P	P	P	P		Secondary Assessment Stage 2 which contains: <ul style="list-style-type: none"> <li>Information disclosed to the Department in confidence</li> <li>Information which identifies another person, and their personal information</li> <li>Information which does not fall within the scope of your request (<b>i.e. specific dates</b>), and therefore has not been considered for disclosure in accordance with the GIPA Act</li> </ul>
34								Secondary Assessment Stage 2 containing information which does not fall within the scope of your request ( <b>i.e. specific dates</b> ), and therefore has not been considered for disclosure in accordance with the GIPA Act

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		Clause 1(d)	Clause 1(f)	Clause 1(g)	Clause 3(a)		Clause 7(1)
35					P	<p>Secondary Assessment Stage 1 which contains:</p> <ul style="list-style-type: none"> <li>Information which identifies another person, and their personal information</li> <li>Information which does not fall within the scope of your request (<b>i.e. gender of child, and specific dates</b>), and therefore has not been considered for disclosure in accordance with the GIPA Act</li> </ul>	
36					P	<p>Secondary Assessment Stage 1 which contains:</p> <ul style="list-style-type: none"> <li>Information which identifies another person, and their personal information</li> <li>Information which does not fall within the scope of your request (<b>i.e. specific dates</b>), and therefore has not been considered for disclosure in accordance with the GIPA Act</li> </ul>	

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37								Secondary Assessment Stage 1 containing information which does not fall within the scope of your request ( <b>i.e. specific dates</b> ), and therefore has not been considered for disclosure in accordance with the GIPA Act
38					P			Secondary Assessment Stage 1 which contains: <ul style="list-style-type: none"> <li>Information which identifies another person, and their personal information</li> <li>Information which does not fall within the scope of your request (<b>i.e. gender of child, and specific dates</b>), and therefore has not been considered for disclosure in accordance with the GIPA Act</li> </ul>

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39				P		<p>Secondary Assessment Stage 1 which contains:</p> <ul style="list-style-type: none"> <li>Information which identifies another person, and their personal information</li> <li>Information which does not fall within the scope of your request (<b>i.e. specific dates</b>), and therefore has not been considered for disclosure in accordance with the GIPA Act</li> </ul>	
40						<p>Secondary Assessment Stage 1 containing information which does not fall within the scope of your request (<b>i.e. specific dates</b>), and therefore has not been considered for disclosure in accordance with the GIPA Act</p>	



# Decision Schedule

ACCESS APPLICANT'S NAME	Seven Network Limited	DECIDING OFFICER	Rebecca Jomaa
FACS REFERENCE	GIPA17/130	INTERNAL REVIEW OFFICER	

## INFORMATION THAT WAS NOT DISCLOSED

PAGE NUMBER	PUBLIC INTEREST CONSIDERATIONS AGAINST DISCLOSURE					DESCRIPTION OF FOLIO / REASON FOR NON-DISCLOSURE		
	Schedule 1 information Clause 10	Table to Section 14 of the GIPA Act 2009	Clause 1(d)	Clause 1(f)	Clause 1(g)		Clause 3(a)	Clause 7(1)
41						P		<p>Email which contains:</p> <ul style="list-style-type: none"> <li>Information which identifies another person, and their personal information</li> <li>Information which does not fall within the scope of your request (<b>i.e. specific dates</b>), and therefore has not been considered for disclosure in accordance with the GIPA Act</li> </ul>

# Decision Schedule

ACCESS APPLICANT'S NAME	Seven Network Limited	DECIDING OFFICER	Rebecca Jomaa
FACS REFERENCE	GIPA17/130	INTERNAL REVIEW OFFICER	

## INFORMATION THAT WAS NOT DISCLOSED

PAGE NUMBER	PUBLIC INTEREST CONSIDERATIONS AGAINST DISCLOSURE					DESCRIPTION OF FOLIO / REASON FOR NON-DISCLOSURE	
	Schedule 1 information Clause 10	Clause 1(d)	Clause 1(f)	Clause 1(g)	Clause 3(a)		Clause 7(1)
43					P	P	<p>Secondary Assessment Stage 1 which contains:</p> <ul style="list-style-type: none"> <li>Information which identifies another person, and their personal information</li> <li>Information communicated to FACS by the Government of another State, where the information is exempt under interstate Freedom of Information legislation.</li> <li>Information which does not fall within the scope of your request (<b>i.e. gender of child, and specific dates</b>), and therefore has not been considered for disclosure in accordance with the GIPA Act</li> </ul>

# Decision Schedule

ACCESS APPLICANT'S NAME	Seven Network Limited	DECIDING OFFICER	Rebecca Jomaa
FACS REFERENCE	GIPA17/130	INTERNAL REVIEW OFFICER	

## INFORMATION THAT WAS NOT DISCLOSED

PAGE NUMBER	PUBLIC INTEREST CONSIDERATIONS AGAINST DISCLOSURE				DESCRIPTION OF FOLIO / REASON FOR NON-DISCLOSURE		
	Schedule 1 information Clause 10	Clause 1(d)	Clause 1(f)	Clause 1(g)		Clause 3(a)	Clause 7(1)
44-45		P	P	P	P		Secondary Assessment Stage 1 which contains: <ul style="list-style-type: none"> <li>Information disclosed to the Department in confidence</li> <li>Information which identifies another person, and their personal information</li> <li>Information which does not fall within the scope of your request (<b>i.e. specific dates</b>), and therefore has not been considered for disclosure in accordance with the GIPA Act</li> </ul>
46							Secondary Assessment Stage 1 containing information which does not fall within the scope of your request ( <b>i.e. specific dates</b> ), and therefore has not been considered for disclosure in accordance with the GIPA Act

# Decision Schedule

ACCESS APPLICANT'S NAME	Seven Network Limited	DECIDING OFFICER	Rebecca Jomaa
FACS REFERENCE	GIPA17/130	INTERNAL REVIEW OFFICER	

## INFORMATION THAT WAS NOT DISCLOSED

PAGE NUMBER	PUBLIC INTEREST CONSIDERATIONS AGAINST DISCLOSURE					DESCRIPTION OF FOLIO / REASON FOR NON-DISCLOSURE	
	Schedule 1 information Clause 10	Table to Section 14 of the GIPA Act 2009					
		Clause 1(d)	Clause 1(f)	Clause 1(g)	Clause 3(a)		Clause 7(1)
47				P		Secondary Assessment Stage 1 which contains: <ul style="list-style-type: none"> <li>Information which identifies another person, and their personal information</li> <li>Information which does not fall within the scope of your request (<b>i.e. gender of child, and specific dates</b>), and therefore has not been considered for disclosure in accordance with the GIPA Act</li> </ul>	
48-49						Secondary Assessment Stage 1 containing information which does not fall within the scope of your request ( <b>i.e. specific dates</b> ), and therefore has not been considered for disclosure in accordance with the GIPA Act	

# Decision Schedule

ACCESS APPLICANT'S NAME	Seven Network Limited	DECIDING OFFICER	Rebecca Jomaa
FACS REFERENCE	GIPA17/130	INTERNAL REVIEW OFFICER	

## INFORMATION THAT WAS NOT DISCLOSED

PAGE NUMBER	PUBLIC INTEREST CONSIDERATIONS AGAINST DISCLOSURE				DESCRIPTION OF FOLIO / REASON FOR NON-DISCLOSURE
	Schedule 1 information Clause 10	Clause 1(d)	Clause 1(f)	Clause 1(g)	
50					<p>Email</p> <ul style="list-style-type: none"> <li>Personal information of another person</li> <li>Information which does not fall within the scope of your request (<b>i.e. specific dates</b>), and therefore has not been considered for disclosure in accordance with the GIPA Act</li> </ul>
51	P			P	<p>Email which contains:</p> <ul style="list-style-type: none"> <li>Information where it is to be conclusively presumed that there is an overriding public interest against disclosure of information contained in a report to which section 29 of the <i>Children and Young Persons (Care and Protection) Act 1998</i> applies</li> <li>Information which identifies another person, and their personal information</li> </ul>

# Decision Schedule

ACCESS APPLICANT'S NAME	Seven Network Limited	DECIDING OFFICER	Rebecca Jomaa
FACS REFERENCE	GIPA17/130	INTERNAL REVIEW OFFICER	

## INFORMATION THAT WAS NOT DISCLOSED

PAGE NUMBER	PUBLIC INTEREST CONSIDERATIONS AGAINST DISCLOSURE				DESCRIPTION OF FOLIO / REASON FOR NON-DISCLOSURE			
	Schedule 1 information Clause 10	Table to Section 14 of the GIPA Act 2009	Clause 1(d)	Clause 1(f)		Clause 1(g)	Clause 3(a)	Clause 7(1)
52	P							Email containing information where it is to be conclusively presumed that there is an overriding public interest against disclosure of information contained in a report to which section 29 of the <i>Children and Young Persons (Care and Protection) Act 1998</i> applies

# Decision Schedule

ACCESS APPLICANT'S NAME	Seven Network Limited	DECIDING OFFICER	Rebecca Jomaa
FACS REFERENCE	GIPA17/130	INTERNAL REVIEW OFFICER	

## INFORMATION THAT WAS NOT DISCLOSED

PAGE NUMBER	PUBLIC INTEREST CONSIDERATIONS AGAINST DISCLOSURE				DESCRIPTION OF FOLIO / REASON FOR NON-DISCLOSURE		
	Schedule 1 information	Table to Section 14 of the GIPA Act 2009					
	Clause 10	Clause 1(d)	Clause 1(f)	Clause 1(g)	Clause 3(a)	Clause 7(1)	
53	P				P		<p>Email which contains:</p> <ul style="list-style-type: none"> <li>Information where it is to be conclusively presumed that there is an overriding public interest against disclosure of information contained in a report to which section 29 of the <i>Children and Young Persons (Care and Protection) Act 1998</i> applies</li> <li>Information which identifies another person, and their personal information</li> <li>Information which does not fall within the scope of your request (<b>i.e. specific dates</b>), and therefore has not been considered for disclosure in accordance with the GIPA Act</li> </ul>

# Decision Schedule

ACCESS APPLICANT'S NAME	Seven Network Limited	DECIDING OFFICER	Rebecca Jomaa
FACS REFERENCE	GIPA17/130	INTERNAL REVIEW OFFICER	

**INFORMATION THAT WAS NOT DISCLOSED**

PAGE NUMBER	PUBLIC INTEREST CONSIDERATIONS AGAINST DISCLOSURE				DESCRIPTION OF FOLIO / REASON FOR NON-DISCLOSURE		
	Schedule 1 information	Table to Section 14 of the GIPA Act 2009	Clause 10				
54	P	Clause 1(d)	Clause 1(f)	Clause 1(g)	Clause 3(a)	Clause 7(1)	Email containing information where it is to be conclusively presumed that there is an overriding public interest against disclosure of information contained in a report to which section 29 of the <i>Children and Young Persons (Care and Protection) Act 1998</i> applies





**Assessment Record**

Report Generated By: Sladjana Vukovic From Business Unit: Head Office

This information is accurate only as at 02 Jun 2017 11:02

**Record Details**

**Type:** Secondary Assessment Stage 1  
**Description:** Triage follow-up & WAM review  
**Start Date:** [redacted] 2015 17:30  
**End Date:** [redacted] 2015 13:30  
**Outcome:** Close plan-competing priority  
**Outcome Desc:**  
**Record Status:** Complete  
**Approval Comment:**  
**Approval Status:** Approved  
**Additional Info 1:** Info gathered to inform dec'n  
**Additional Info 2:** WAM: Hold over for following WAM  
**Additional Info 3:**  
**Secured:**

**Plan Details**

**Plan Name:** [redacted] **Plan No.:** [redacted]  
**Start Date:** [redacted] 2015 **Plan Goal:** Assessment  
**Allocated Worker:** Unallocated Liverpool CSC **Business Unit:** Liverpool CSC  
**Case Plan Stage:**  
**Case Plan Focus:**  
**Approving Manager:** Joanna Theodore **Approval Status:** Approved  
**Approval Date:** [redacted] 2015

**Parties - Subjects of Record**

Person Number	Alert	Family Name	First Name	Date of Birth	Sex	Start Date	End Date	Address
[redacted]		[redacted]	[redacted]	[redacted]				[redacted]
[redacted]		[redacted]	[redacted]	[redacted]		02/15		[redacted]

**Assessment Element Details**

**Name:** Other Information **Created Date:** [redacted] 2015  
**Explanation:** Other Information  
**Outcome:**  
**Assessment Date:** [redacted] 2015  
**Approval Status:** Approved  
**Approval Date:** [redacted] 2015  
**Approved By:** Joanna Theodore

**Assessment Element: Other Information**

#	Question	Answer
1	What action was taken?	Info gathered to inform dec'n
	02/15 - 11:03 PC to [redacted] School (ph [redacted]), spoke to [redacted] - CW enquired whether [redacted] was available and was advised she is on leave until next term.	



Assessment Element: Other Information (cont.)

#	Question	Answer
	<b>Comment</b>	
	- CW explained the purpose of the call was to enquire about a previous student, [REDACTED] (DOB: [REDACTED]) of [REDACTED] and whether the school has any information re: whether she has been enrolled at another school [REDACTED]	

- [REDACTED] will make enquiries and will call CW back.

12:30

PC to NSW Housing - Liverpool [REDACTED] spoke to Virginia:

- CW enquired whether [REDACTED] is a DoH property and was advised it's not.

15:03

PC from [REDACTED]

- [REDACTED] enrolment at the school ended in [REDACTED]

15:14

Email sent to [REDACTED] requesting enrolment details for [REDACTED]

"Hi,

RE: ERN request - [REDACTED] (DOB [REDACTED] 00)

Can you please advise whether [REDACTED] is currently enrolled in school (possibly [REDACTED] HS):

Possible address: [REDACTED]

Mother: [REDACTED]

Father: [REDACTED]

[REDACTED] 02/15

Response received from [REDACTED] advising that [REDACTED] is enrolled at [REDACTED] HS.

2. What other action was taken? [REDACTED]

[REDACTED] 02/15 - 10:50

PC to [REDACTED] HS [REDACTED] left a message for [REDACTED]

11:37

PC from [REDACTED]:

- CW enquired about student [REDACTED] any concerns re: attendance; emotional state; academic progress; social relationships; family; etc and provided brief overview of reason for withdrawal from previous school.

- [REDACTED] advised that the school wasn't given that information upon enrolment, however [REDACTED] hasn't had any issues of that nature since enrolling.



**Assessment Record**

**Assessment Element: Other Information (cont.)**

#	Question	Answer
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**Comment**  
- No issues with attendance - 2 days off this year [redacted]  
[redacted] Term 4 [redacted] school report indicates [redacted] is progressing well academically and applies herself to her work.  
[redacted]  
[redacted] will call CW back.

16:02  
PC from [redacted]  
[redacted]  
- [redacted] raised another issue with [redacted] today, stating her n/m was going overseas [redacted]  
[redacted] was asked if he would make her marry someone and she said he was religious but he wouldn't arrange a marriage.  
- N/f enrolled [redacted] on [redacted] reason for application was that she didn't like her previous school [redacted] (no mention of a suspension). N/f is listed as the parent/carer - n/m and uncle [redacted] are listed as emergency contacts.

- END
- |   |   |    |
|---|---|----|
| 3 | Is another agency or service currently engaged with child/family?                           | No |
| 4 | Does this assessment relate to an allegation against an employee of FACS or another agency? | No |
| 5 | Is the reported information already known AND incorporated into a current case plan?        | No |

**Assessment Element Details**

**Name:** Weekly Allocation Meeting      **Created Date:** [redacted] 2015  
**Explanation:** Weekly Allocation Meeting  
**Outcome:**  
**Assessment Date:** [redacted] 2015  
**Approval Status:** Approved  
**Approval Date:** [redacted] 2015  
**Approved By:** Joanna Theodore

**Assessment Element: Weekly Allocation Meeting**

#	Question	Answer
1	Names of managers attending the WAM. <i>See attachments for details</i>	Details in comments



**Assessment Element: Weekly Allocation Meeting (cont.)**

#	Question	Answer
2	WAM Discussion. Matter reviewed at WAM on the following dates:	Details in comments

- Reviewed on [REDACTED] 02/15: No current capacity to allocate. Held over for further review at next WAM
- Reviewed on [REDACTED] 02/15: Close case within 28 days - matter was closed due to competing priorities under the triage and assessment and field response procedures

(See attachments for WAM review forms dated [REDACTED] 02/15 & [REDACTED] 02/15)

3	Decision made? The matter was determined for case closure on [REDACTED] 02/15	Hold over for following WAM
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**DoCS Worker**

Primary	Family Name	First Name	User ID	Position Type	Business Unit	Start Date
✓	Djukovic	Ana	DJUKOVIA	Caseworker	Liverpool CSC	[REDACTED] 2015

**Approval History**

Status	Updated By	Comment	Date Updated
Approved	Joanna Theodore		[REDACTED] 2015
Requested	Ana Tomic		[REDACTED] 2015

**Approval Details**

**This assessment was prepared by:**

Staff Name: Ana Djukovic      Position: Caseworker  
 Business Unit: Liverpool CSC      Date Report Submitted for Approval: [REDACTED] 2015

**This assessment was approved by:**

Staff Name: Joanna Theodore      Approval Date: [REDACTED] 2015

**Related Records**

Record Type	Start Date
Contact	[REDACTED] 2015

## Weekly allocation meeting review form

LIVERPOOL CSC

WAM Prepared by: Ana Tomic	
Date of WAM: [REDACTED] 02/15	Date received by CSC: [REDACTED] 02/15

Plan number: [REDACTED]	Level: 2	28 <sup>th</sup> day date: [REDACTED] 03/15
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WAM review dates			
1 <sup>st</sup> [REDACTED] 02/15	2 <sup>nd</sup> [REDACTED] 02/15	3 <sup>rd</sup>	4 <sup>th</sup>

*N.B. Report is for 'UNKNOWN Unknown, Unknown' however a KiDS address check indicates the current report may relate to the [REDACTED] family - it's noted that previous reports for [REDACTED] relate to the current reported concerns [REDACTED]*

### CHILD/YOUNG PERSON DETAILS

Child / young person name	DOB / Age	KiDS Person Number	Total reports on KiDS	# of events received past 12 months
[REDACTED]	14yrs	[REDACTED]	2	1

### PARENTS

Child / young person name	DOB / Age	KiDS Person Number	relationship
			Mother
			Father

### DETAILS OF CURRENT REPORT:

<p><b>Reported concerns for child or young person</b></p>	<p>Date of report: [REDACTED] 02/15</p> <p>Reporter: [REDACTED]</p> <p>Primary Reported Issue: Risk of sexual harm/injury</p> <p>Summary:</p>



**OTHER RELEVANT INFORMATION:**

It is possible that the reported children living at the above address are named: [redacted] - PN [redacted] (9yrs) and [redacted] - PN: 1-[redacted] (4yrs). CSC to determine in Secondary Assessment whether these children match the children already located in KiDS.

**(Critical KiDS history and Triage Follow-up)**

**TRIAGE FOLLOW-UP – update for WAM dated [redacted] 02/15**

[redacted] 02/15  
Response received from [redacted] advising that [redacted] is enrolled at [redacted] HS.

[redacted] 02/15  
PC to [redacted] HS:  
- N/f enrolled [redacted] on [redacted] reason for application was that she didn't like her previous school [redacted] (no mention of a suspension).  
- No issues with attendance - 2 days off this year [redacted]  
[redacted] Term 4 [redacted] school report indicates [redacted] s progressing well academically and applies herself to her work.

**Any additional information known**

[redacted] raised another issue today, stating her n/m was going overseas

[redacted] was asked if he would make her marry someone and she said he was religious but he wouldn't arrange a marriage.

**TRIAGE FOLLOW-UP**

[redacted] 02/15  
PC to [redacted] School: [redacted]  
- CW enquired whether [redacted] was available and was advised she is on leave until next term.  
- CW explained the purpose of the call was to enquire about a previous student [redacted] (DOB: [redacted] 00) of [redacted] and [redacted]

	<p>whether the school has any information re: whether she has been enrolled at another school [REDACTED]</p> <p>- [REDACTED] will make enquiries and will call CW back.</p> <p>PC to NSW Housing - Liverpool:</p> <p>- CW enquired whether [REDACTED] is a DoH property and was advised it's not.</p> <p>PC from [REDACTED] School:</p> <p>- [REDACTED] enrolment at the school ended in [REDACTED]</p> <p>[REDACTED]</p> <p>CH16A [REDACTED]          CH16A request sent to [REDACTED] for [REDACTED] enrolment information – awaiting response</p>
<p><b>Support/s (Previous and/or Current)</b></p>	<p><b>(Informal support or formal services)</b></p>

**CHILD PROTECTION HISTORY** *within the last 12 months (N.B. history is from 2013)*

Date of Event	Level	Issues reported
[REDACTED]		



**IS THERE ANY FURTHER INFORMATION TO BE GATHERED FOLLOWING THE WAM:**

Yes  No

*Identify tasks:*

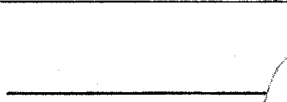
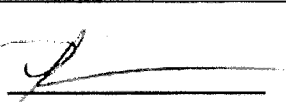
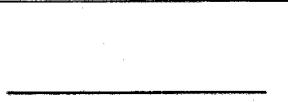
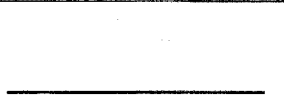
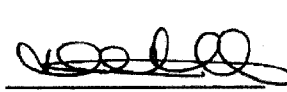



A large, empty rectangular box with a thin black border, intended for the user to list tasks if they answered 'Yes' to the question above.



**OUTCOME OF WEEKLY ALLOCATION MEETING:** *You must tick 1 box*

<b>Allocate</b>	<input type="checkbox"/> Yes	(whom)
<b>Close at triage and transfer</b>	<input type="checkbox"/> Yes	(whom) Reason:
<b>Hold over for further review at next WAM</b>	<input type="checkbox"/> Yes	Reason:  Date of next WAM:
<b>Close &amp; convene interagency case discussion meeting</b>	<input type="checkbox"/> Yes	Identified stakeholders to be invited:
<b>Close case (within 28 days)</b>	<input checked="" type="checkbox"/> Yes	Reason: <i>No current capacity to allocate due to competing priorities under the triage assessment &amp; lead response procedures</i>
<b>Further extension sought: MCS to seek DCF approval for extension over 28 day</b>	<input type="checkbox"/> Yes	Reason:  Approved / Not Approved Date: DC&F name:

**Outcome determined and endorsed:** All attendees at the WAM in agreement with the decision to sign and date.

 Eleonora Spresian MCS	 Joanna Theodore MCW	 Gabriella Condello MCW	 Annette Conabere MCW
 Katherine Vitnell A/MCW	 Aaron Salvatore MCW	 Monique Walker Casework Specialist	 Amy Biele MCW



**Assessment Record**

Report Generated By: Sladjana Vukovic From Business Unit: Head Office

This information is accurate only as at 02 Jun 2017 11:12

**Record Details**

**Type:** Secondary Assessment Stage 1  
**Description:** Triage and Assessment Review  
**Start Date:** [REDACTED] 2015 15:46  
**End Date:** [REDACTED] 2015 12:33  
**Outcome:** Other information-close  
**Outcome Desc:**  
**Record Status:** Complete  
**Approval Comment:**  
**Approval Status:** Approved  
**Additional Info 1:** Info gathered to inform dec'n  
**Additional Info 2:**  
**Additional Info 3:**  
**Secured:**

**Plan Details**

**Plan Name:** [REDACTED]  
**Plan No.:** [REDACTED]  
**Start Date:** [REDACTED] 2015  
**Plan Goal:** Assessment  
**Allocated Worker:** Unallocated Eastern Sydney  
**Business Unit:** Eastern Sydney CSC  
**Case Plan Stage:**  
**Plan Sub Type:**  
**Case Plan Focus:**  
**Approving Manager:** Constanze Dotzauer  
**Approval Status:** Approved  
**Approval Date:** [REDACTED] 2015

**Parties - Subjects of Record**

Person Number	Alert	Family Name	First Name	Date of Birth	Sex	Start Date	End Date	Address
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	02/15	[REDACTED]	[REDACTED]

**Assessment Element Details**

**Name:** Other Information  
**Explanation:** Other Information  
**Outcome:**  
**Assessment Date:** [REDACTED] 2015  
**Created Date:** [REDACTED] 2015  
**Approval Status:** Approved  
**Approval Date:** [REDACTED] 2015  
**Approved By:** Courtney Hendry



**Assessment Element: Other Information**

#	Question	Answer
	<b>Comment</b>	
1	What action was taken?	Info gathered to inform dec'n
	<p>2015- Matter dsicussed at Peer Review between A/MCW Courtney Hendry and MCS Melinda George</p> <p>A joint decision was made to contact Brighter Futures to see what their plan is with the family. Matter to be brought back to next Peer Review.</p>	
	<p>02/2015- Plan from [redacted] Team forwarded to the CSC for merging as the plan was not closed when the [redacted] team stopped working with the family.</p>	
	<p>03.15 Follow-up p/c by Triage CW to [redacted] at [redacted] who advised the matter is allocated to [redacted] but she is not in the office today.</p>	
	<p>03.15 P/c to [redacted] at [redacted] - left msg asking her to please rtn call. P/c from [redacted] who said the matter is at family court so contact visits can't be changed however she is doing what she can. She has spoken to the solicitor and encouraged him/her to speak to the Independent Children's Legal Rep. She is continuing to assist mother to keep herself and the children safe.</p> <p>[redacted]</p> <p>[redacted] &lt;K Burgess&gt;</p>	
	<p>03/2015- Matter discussed at Peer Review between A/MCW Courtney Hendry and MCS Melinda George. A joint decision was made to close as [redacted] continue to work with the family.</p>	
2	What other action was taken?	
	Mandatory Feedback Letter sent and attached	
3	Is another agency or service currently engaged with child/family?	Yes- Brighter Futures
4	Does this assessment relate to an allegation against an employee of FACS or another agency?	No
5	Is the reported information already known AND incorporated into a current case plan?	No

**DoCS Worker**

Primary	Family Name	First Name	User ID	Position Type	Business Unit	Start Date
✓	Hendry	Courtney	CHENDRY	Manager Casework	Eastern Sydney CSC	[redacted] 2015

**Approval History**

Status	Updated By	Comment	Date Updated
Approved	Courtney Hendry		[redacted] 2015
Requested	Courtney Hendry		[redacted] 2015



Approval Details

This assessment was prepared by:

Staff Name: Courtney Hendry

Position:

Manager Casework

Business Unit: Eastern Sydney CSC

Date Report Submitted for Approval:

[Redacted] 2015

This assessment was approved by:

Staff Name: Courtney Hendry

Approval Date:

[Redacted] 2015

Related Records

Record Type	Start Date
Contact	[Redacted] 2015
Contact	[Redacted] 2015



**Assessment Record**

Report Generated By: Sladjana Vukovic From Business Unit: Head Office

This information is accurate only as at 02 Jun 2017 09:47

**Record Details**

**Type:** Secondary Assessment Stage 1  
**Description:** [Redacted]  
**Start Date:** [Redacted] 2015 08:51  
**End Date:** [Redacted] 2015 10:43  
**Outcome:** Close plan-competing priority  
**Outcome Desc:** [Redacted]  
**Record Status:** Complete  
**Approval Comment:**  
**Approval Status:** Approved  
**Additional Info 1:** Recommend dual decision close  
**Additional Info 2:**  
**Additional Info 3:**  
**Secured:**

**Plan Details**

**Plan Name:** [Redacted]  
**Plan No.:** [Redacted]  
**Start Date:** [Redacted] 2015  
**Plan Goal:** Assessment  
**Allocated Worker:** Unallocated St Marys CSC  
**Business Unit:** St Marys CSC  
**Case Plan Stage:**  
**Plan Sub Type:**  
**Case Plan Focus:**  
**Approving Manager:** Ranya Nasr  
**Approval Status:** Approved  
**Approval Date:** [Redacted] 2015

**Parties - Subjects of Record**

Person Number	Alert	Family Name	First Name	Date of Birth	Sex	Start Date	End Date	Address
[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	06/15	[Redacted]	[Redacted]

**Assessment Element Details**

**Name:** Other Information  
**Created Date:** [Redacted] 2015  
**Explanation:**  
**Outcome:**  
**Assessment Date:** [Redacted] 2015  
**Approval Status:** Approved  
**Approval Date:** [Redacted] 2015  
**Approved By:** Michelle Provan

**Assessment Element: Other Information**

#	Question	Answer
<i>Comment</i>		



## Assessment Record

### Assessment Element: Other Information (cont.)

#	Question	Answer
1	What action was taken? <i>Comment</i> Matter has been reviewed by AMCW Tracey Labalaba and recommendation is to close the plan based on the Police being aware of the matter and the natural father having contact FLC to attempt to prevent travelling.	Recommend dual decision close
2	What other action was taken?	
3	Is another agency or service currently engaged with child/family?	No
4	Does this assessment relate to an allegation against an employee of FACS or another agency?	No
5	Is the reported information already known AND incorporated into a current case plan?	No

### DoCS Worker

Primary	Family Name	First Name	User ID	Position Type	Business Unit	Start Date
✓	Labalaba	Tracey	LABALABT	Manager Casework	St Marys CSC	2015

### Approval History

Status	Updated By	Comment	Date Updated
Approved	Michelle Provan		2015
Requested	Tracey Labalaba		2015

### Approval Details

#### This assessment was prepared by:

Staff Name: Tracey Labalaba      Position: Manager Casework  
 Business Unit: St Marys CSC      Date Report Submitted for Approval: 2015

#### This assessment was approved by:

Staff Name: Michelle Provan      Approval Date: 2015

### Related Records

Record Type	Start Date
Contact	2015



Report Generated By: Sladjana Vukovic From Business Unit: Head Office

This information is accurate only as at 02 Jun 2017 09:53

Record Details

Type: Secondary Assessment Stage 1 Description: Triage & Assessment Review
Start Date: 2015 12:06 End Date: 2015 14:20
Outcome: Other information-close Outcome Desc:
Record Status: Complete Approval Comment:
Approval Status: Approved
Additional Info 1: Info gathered to inform dec'n Additional Info 2: WAM: Close- competing priorities
Additional Info 3:
Secured:

Plan Details

Plan Name: Plan No.:
Start Date: 2015 Plan Goal: Assessment
Allocated Worker: Unallocated Lakemba CSC Business Unit: Lakemba CSC
Case Plan Stage: Plan Sub Type:
Case Plan Focus:
Approving Manager: Jeannie Wan Approval Status: Approved
Approval Date: 2015

Parties - Subjects of Record

Table with columns: Person Number, Alert, Family Name, First Name, Date of Birth, Sex, Start Date, End Date, Address. Contains one row of data with some redacted cells.

Assessment Element Details

Name: Other Information Created Date: 2015
Explanation:
Outcome:
Assessment Date: 2015
Approval Status: Approved
Approval Date: 2015
Approved By: Kati Anthony-Benson



**Assessment Element: Other Information**

#	Question	Answer
	<b>Comment</b>	
1	What action was taken?	Info gathered to inform dec'n
-	On [redacted] 2015 <24 hours report received from [redacted] in relation to the [redacted] children [redacted]	
-	The report says [redacted]	
-	[redacted]	
-	[redacted]	
-	[redacted] is diagnosed with [redacted] and [redacted]	
-	The family was previously allocated at Lakemba CSC in 2008, 2009 and 2010 to Brighter Futures.	
-	There are 5 previous Risk of Harm reports screened in between 2004 and 2009.	
2	What other action was taken?	
	[redacted] 2015: MCW Jane Collins liaised with A/MCS Simone Kippax who agreed on the following actions for today:	
	- Liaise with school	
	- Liaise with Police	
3	Is another agency or service currently engaged with child/family?	Yes- Other service
4	Does this assessment relate to an allegation against an employee of FACS or another agency?	No
5	Is the reported information already known AND incorporated into a current case plan?	No

**Assessment Element Details**

Name: Weekly Allocation Meeting Created Date: [redacted] 2015  
 Explanation:  
 Outcome:  
 Assessment Date: [redacted] 2015  
 Approval Status: Approved  
 Approval Date: [redacted] 2015  
 Approved By: Kati Anthony-Benson

**Assessment Element: Weekly Allocation Meeting**

#	Question	Answer
	<b>Comment</b>	
1	Names of managers attending the WAM.	Details in comments
	WAM held on [redacted] 2015. Present were A/MCS Simone Kippax, A/MCW Rebecca Foley, A/MCW Laura Stolzenhein and MCW Jane Collins.	





**Assessment Record**

**Assessment Element: Weekly Allocation Meeting (cont.)**

#	Question	Answer
	<b>Comment</b>	
2	WAM Discussion. Report received 11 year old [redacted] had returned from a family holiday [redacted] and there had been a proposal. Parents interviewed by [redacted] Police and School and it appears the information provided by [redacted] has been taken out of context and there is no risk of sexual harm or a forced marriage. Matter to be closed.	Details in comments

**SUMMARY OF WAM**

17 matters discussed of which 3 were re-allocations. 7 matters allocated, 2 held over, 2 referred to AIM, 1 ICD, 1 FRS and 4 for closure.

3	Decision made?	Close- competing priorities
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**DoCS Worker**

Primary	Family Name	First Name	User ID	Position Type	Business Unit	Start Date
✓	Collins	Jane	JCOLLINS	Manager Casework	Lakemba CSC	[redacted] 2015

**Approval History**

Status	Updated By	Comment	Date Updated
Approved	Kati Anthony-Benson		[redacted] 2015
Requested	Kati Anthony-Benson		[redacted] 2015

**Approval Details**

**This assessment was prepared by:**

<b>Staff Name:</b> Jane Collins	<b>Position:</b> Manager Casework
<b>Business Unit:</b> Lakemba CSC	<b>Date Report Submitted for Approval:</b> [redacted] 2015

**This assessment was approved by:**

<b>Staff Name:</b> Kati Anthony-Benson	<b>Approval Date:</b> [redacted] 2015
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**Related Records**

Record Type	Start Date
Contact	[redacted] 2015



**Secondary Assessment Stage 2**

Report Generated By: Sladjana Vukovic From Business Unit: Head Office

This assessment record was commenced on [redacted] 2016 and completed on [redacted] 2016.

**Risk Level: MODERATE**

**Subjects of Secondary Assessment**

Name	DOB	Sex	Safety Assessment Outcome
[redacted]	[redacted]	[redacted]	Safe

**Pre-Assessment Consultation**

- Was further information obtained under Section 248 Children & Young Persons (Care & Protection) Act 1998?**

Answer: [redacted]  
Comments: [redacted]
- Does the response level on the plan require change?**

Answer: [redacted]  
Comments: [redacted]
- Time, date and location of the Pre Assessment Consultation:**

Answer: Details in comments  
Comments: [redacted] 1/16 @ 22:30
- Parties present at the Pre Assessment Consultation:**

Answer: [redacted]  
Comments: Marama Nehua CRT CW  
Renee Jabbour CRT CW  
Rena Malatestas MCW CRT
- Information and issues identified in Child Protection history for all subject child/ren and/or young person/s:**

Answer: [redacted]  
Comments: [redacted]
- Are there any other agencies involved?**

Answer: [redacted]  
Comments: [redacted]
- Issues identified in the report and other information:**

Answer: [redacted]  
Comments: [redacted]
- Are there any worker safety issues to be considered?**

Answer: No  
Comments: Safe work practice procedures to be followed
- Is there an allegation of child abuse and/or neglect against a DoCS?**

Answer: [redacted]  
Comments: [redacted]
- Is there an allegation of child abuse and/or neglect against a DoCS authorised carer?**

Answer: [redacted]  
Comments: [redacted]
- Is this an allegation of child abuse and/or neglect against an employee of a designated government or non-government agency?**

Answer: [redacted]  
Comments: [redacted]



## Secondary Assessment Stage 2

12. Advice regarding the current allegation is to be provided to:  
**Answer:**  
**Comments:**
13. Advice regarding the current allegation is to be provided to:  
**Answer:**  
**Comments:**
14. Advice regarding the current allegation is to be provided to:  
**Answer:**  
**Comments:**
15. **Assessment Risk of harm to the child/ren and/or young person/s:**  
**Answer:** High  
**Comments:**
16. **What are the actions required to be taken:**  
**Answer:** Details in comments  
**Comments:** Attend the mother's home with the police  
 Speak to mother about today's incident [REDACTED]  
 [REDACTED]  
 Mother's plans to send child overseas to be married.  
 Assess mother's [REDACTED]  
 [REDACTED]  
 Will she attend hospital [REDACTED] ?  
 Assess mother's capacity to care for [REDACTED]  
 Will mother allow [REDACTED] to return to father's care at this time.  
 Re consult with MCW CRT  
 Complete KiDS records
17. **Which assessment framework is being used?**  
**Answer:** SARA  
**Comments:** Dangers to be considered include:  
 2 - sexual abuse - underage marriage  
 11 - emotional state of carer
18. **Which Program Area is this case allocated to for assessment?**  
**Answer:** Child Protection  
**Comments:**

### Assessment Consultation

1. **Date(s) of Report(s):**  
**Answer:** Details in comments  
**Comments:** [REDACTED] 1/16
2. **Time and Date of Assessment Consultation:**  
**Answer:** Details in comments  
**Comments:** [REDACTED] 1/16
3. **Names of persons present at Assessment Consultation:**  
**Answer:** Details in comments  
**Comments:** Marama Nehua CRT CW  
 Renee Jabbour CRT CW  
 Rena Malatestas MCW CRT

## Secondary Assessment Stage 2

**4. Tasks identified that have been completed:**

**Answer:** Details in comments

- Comments:**
1. Attended the mother's home
  2. Spoke to mother [redacted] about recent events
  3. Discussed allegations that [redacted] intended to send [redacted] to [redacted] for an arranged marriage
  4. Assessed [redacted] no apparent concerns.
  5. [redacted]
  6. Assessed [redacted] capacity to care for [redacted]
  7. Re consulted with MCW CRT
  8. Completed KiDS records

**5. Tasks identified that have not been completed:**

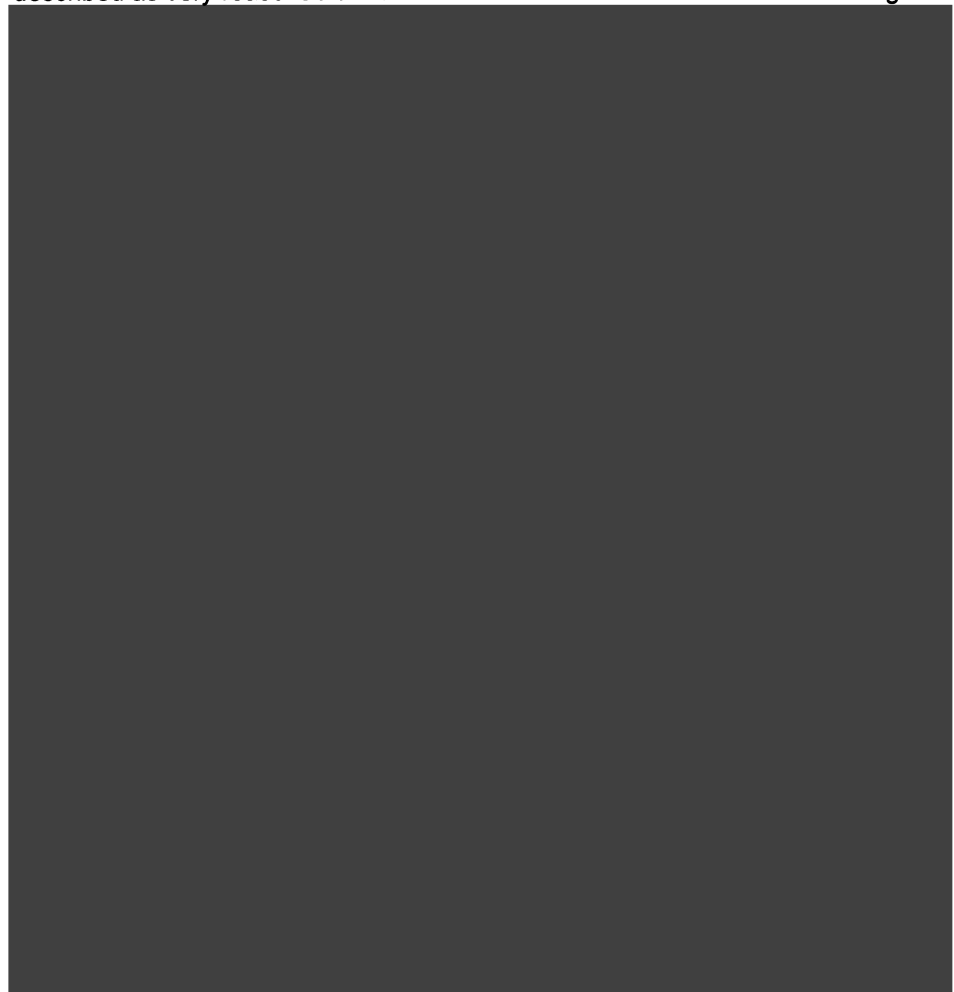
**Answer:** Details in comments

**Comments:** All actions completed.

**6. Issues discussed during Consultation:**

**Answer:** Details in comments

**Comments:** 23:15 - CRT CWs attended the home and spoke to the mother who they described as very reasonable. Father moved out of the home three months ago



**7. Is there any ROSH to the child/ren or young person/s over the immediate assessment period?**

**Answer:** No - details in comments

**Comments:** No dangers identified for [redacted] in mother [redacted] care. Allegations of taking child overseas to be married were taken out of context [mother had no intention of arranging marriage for [redacted] whilst she is underage].



### Secondary Assessment Stage 2

[Redacted]

[Redacted] is currently in the care of her mother [Redacted]

8. Which Secondary Assessment Stage 2 is to be recorded?

Answer: SARA

### Safety Assessment Assessment Date: [Redacted] 01/2016

See Safety Assessment Decision Report for Details

Outcome: Safe: [Redacted]

### Helpline After Hours Call Out

1. Reason for call out:

Answer: ROSH assessment/intervention

Comments:

2. Persons involved in the call out including family, professionals

Answer: Details in comments

Comments: Marama Nehua CRT CW

Renee Jabbour CRT CW

Rena Malatestas MCW CRT

3. Assessment of situation:

Answer: Details in comments

Comments: No dangers identified for [Redacted] in mother [Redacted] care. Allegations of taking child overseas to be married were taken out of context [mother had no intention of arranging marriage for [Redacted] whilst she is underage].

[Redacted]

[Redacted] is currently in the care of her mother [Redacted]

4. Recommended action following completion of call out for CSC/JIRT:

Answer: Details in comments

Comments: All Actions completed.

### Risk Assessment Assessment Date: [Redacted] 02/2016

See Risk Assessment Decision Report for Details

Outcome: Final Risk Level: MODERATE

[Redacted]

### SARA Judgements and Decisions for [Redacted]

DOB: [Redacted]

1. Issues substantiated During Assesement: No Harm or Risk issues

2. Injury Types: No injury

3. No Persons Causing Harm have been identified.

4. Legal action that has, or will be taken in this matter:



## Secondary Assessment Stage 2

No Legal Action Taken

5. [REDACTED] is not in need of care and protection.
6. The CYP was not in an OOHC placement at the time the substantiated harm/risk of harm actually occurred.

### Approval Details

This assessment was prepared by:

<b>Staff Name:</b>	Transferred To Burwood CSC	<b>Position:</b>	Business Process
<b>Business Unit:</b>	Burwood CSC	<b>Date Assessment Submitted for Approval:</b>	[REDACTED] 2016

This assessment was approved by:

<b>Staff Name:</b>	Rachel Kim	<b>Approval Date:</b>	[REDACTED] 2016
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**Assessment Record**

Report Generated By: Sladjana Vukovic From Business Unit: Head Office

This information is accurate only as at 02 Jun 2017 10:12

**Record Details**

**Type:** Secondary Assessment Stage 1  
**Description:** MTH Follow Up and Assessment  
**Start Date:** [redacted] 2016 16:23  
**End Date:** [redacted] 2016 14:08  
**Outcome:** Other information-close  
**Outcome Desc:**  
**Record Status:** Complete  
**Approval Comment:**  
**Approval Status:** Approved  
**Additional Info 1:** Info gathered to inform dec'n  
**Additional Info 2:**  
**Additional Info 3:**  
**Secured:**

**Plan Details**

**Plan Name:** [redacted]  
**Plan No.:** [redacted]  
**Start Date:** [redacted] 2016  
**Plan Goal:** Assessment  
**Allocated Worker:** Unallocated Macarthur CSC  
**Business Unit:** Macarthur CSC  
**Case Plan Stage:** Waiting CP Response  
**Plan Sub Type:** Waiting CP Response  
**Case Plan Focus:**  
**Approving Manager:** Justin Joseph  
**Approval Status:** Approved  
**Approval Date:** [redacted] 2016

**Parties - Subjects of Record**

Person Number	Alert	Family Name	First Name	Date of Birth	Sex	Start Date	End Date	Address
[redacted]	[redacted]	[redacted]	[redacted]	[redacted]	[redacted]	05/16	[redacted]	[redacted]

**Assessment Element Details**

**Name:** Other Information  
**Created Date:** [redacted] 2016  
**Explanation:**  
**Outcome:**  
**Assessment Date:** [redacted] 2016  
**Approval Status:** Approved  
**Approval Date:** [redacted] 2016  
**Approved By:** Nicholle Andreuzza



### Assessment Element: Other Information

#	Question	Answer
	<b>Comment</b>	
1	What action was taken?	Info gathered to inform dec'n
	<p>Matter discussed with MCW Sheree Stewart - matter to be reported to AFP as per information emailed to CSC on 5/16 advising that all underaged arranged marriages are to be reported to AFP. See attachments</p> <p>Phone call to AFP on 131 237 - initially spoke to Crystal who wasn't sure who to transfer me to. Transferred to Supervisor Sgt INKPEN.</p> <p>Discussed report with Sgt. Sgt provided me with an email address and phone number in case there were issues with an email being sent through.</p> <p>Details:</p> <p>aocc-watchfloor-supervisor@afp.gov.au</p> <p>Phone: 02 6126 7298</p>	

Email sent - see attachment.

5/2016

Phone call from Kirrin, AFP. Advised of the following:

- \* AFP will be investigating the allegations and have taken the report extremely seriously.
- \* I advised Kirrin that at this stage FACS would not be doing any follow up or taking any action on this matter so as to not jeopardise AFP investigation
- \* AFP will keep FACS up to date on their investigation and will be trying to find [redacted] to discuss the allegations with her.
- \* AFP may require a joint response with FACS if they feel that [redacted] needs to be removed
- \* Kirrin will be sending me an email with the information we discussed
- \* Kirrin asked if the reporter was able to be contacted - advised Keiran that I spoke to the manager from [redacted] yesterday and the caseworker who took the report and they stated that the reporter had consented to her details being provided and that she may be contacted also.

5.16

Email from Kirrin - Fed Agents spoke to [redacted] yesterday - nil concerns. Appears that the allegations are false and a result of bullying. See attachments for email.

2	What other action was taken?	
3	Is another agency or service currently engaged with child/family?	Unknown
4	Does this assessment relate to an allegation against an employee of FACS or another agency?	No
5	Is the reported information already known AND incorporated into a current case plan?	No

### DoCS Worker

Primary	Family Name	First Name	User ID	Position Type	Business Unit	Start Date
✓	Gregory	Lisa	GREGORL3	Caseworker	Ingleburn CSC	[redacted] 2016





Approval History

Status	Updated By	Comment	Date Updated
Approved	Nicholle Andreuzza		[Redacted] 2016
Requested	Lisa Gregory		[Redacted] 2016
Under Edit	Lisa Gregory		[Redacted] 2016
Declined	Lisa Gregory		[Redacted] 2016
Requested	Lisa Gregory		[Redacted] 2016

Approval Details

This assessment was prepared by:

Staff Name: Lisa Gregory  
Business Unit: Ingleburn CSC

Position: Caseworker  
Date Report Submitted for Approval: [Redacted] 2016

This assessment was approved by:

Staff Name: Nicholle Andreuzza  
Approval Date: [Redacted] 2016

Related Records

Record Type	Start Date
Contact	[Redacted] 2016

**Rebecca Jomaa**

---

**From:** Lisa Gregory  
**Sent:** [redacted] 2016 4:24 PM  
**To:** 'aocc-watchfloor-supervisor@afp.gov.au'  
**Cc:** Nicholle Andreuzza  
**Subject:** Level 1 ROSH - underaged arranged marriage [redacted]  
**Attachments:** [redacted] Level 1.pdf [redacted]

Hi Supervisor,

Please find attached the Level 1 Immediate Response Risk of Significant Harm Report we discussed on the phone. The contactor has given consent for her details to be provided if further investigation takes place therefore I didn't redact her details.

If you require any further information please give me a call – my direct line is [redacted]

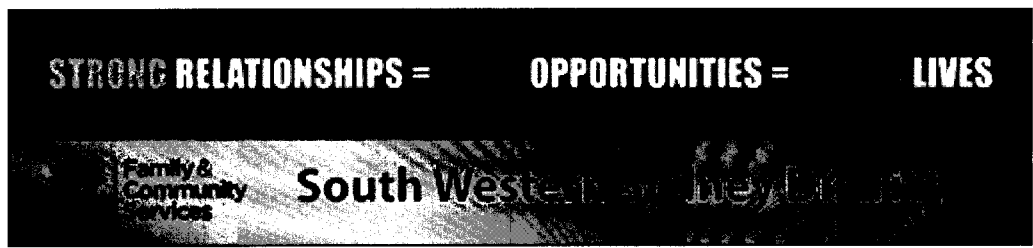
Regards,

**Lisa Gregory** | Senior Child Protection Caseworker  
Macarthur Triage Hub | Department of Family and Community Services  
63 Queen Street  
CAMPBELLTOWN NSW 2560  
PO Box 10 Campbelltown NSW 2560

T: 0246 215 600

F: 0246 215 667

M: [redacted]



**Rebecca Jomaa**

---

**From:** Farrant, Kirrin <Kirrin.Farrant@afp.gov.au>  
**Sent:** [REDACTED] 2016 9:00 AM  
**To:** Lisa Gregory  
**Cc:** Sykes, Joanne; Mitchell, Melissa  
**Subject:** RE: Forced marriage allegation - [REDACTED] [SEC=UNCLASSIFIED]

**UNCLASSIFIED**

No worries Lisa, we were very happy to find out that the allegations were not true.

Kind regards,

Kirrin



**FEDERAL AGENT KIRRIN FARRANT**  
 HUMAN TRAFFICKING TEAM (HTT)  
 CRIME OPERATIONS  
 Tel +61(0) 2 92770408 Ext 126408 Fax +61(0) 2 92770608  
[www.afp.gov.au](http://www.afp.gov.au)

**UNCLASSIFIED**

**From:** Lisa Gregory [mailto:Lisa.Gregory@facs.nsw.gov.au]  
**Sent:** [REDACTED] 2016 8:57 AM  
**To:** Farrant, Kirrin  
**Subject:** RE: Forced marriage allegation - [REDACTED] [SEC=UNCLASSIFIED]

Hi Kirrin,

Thank you so much for keeping FACS updated and for such a quick response to the allegations. It's much appreciated.

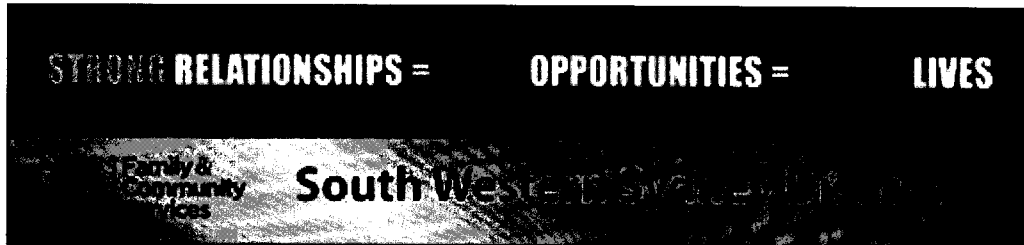
Regards,

**Lisa Gregory** | Senior Child Protection Caseworker  
 Macarthur Triage Hub | Department of Family and Community Services  
 63 Queen Street  
 CAMPBELLTOWN NSW 2560  
 PO Box 10 Campbelltown NSW 2560

T: 0246 215 600

F: 0246 215 667

M: [REDACTED]



**From:** Farrant, Kirrin [mailto:Kirrin.Farrant@afp.gov.au]  
**Sent:** [REDACTED] 2016 6:56 AM  
**To:** Lisa Gregory  
**Cc:** Sykes, Joanne; Mitchell, Melissa  
**Subject:** Forced marriage allegation - [REDACTED] [SEC=UNCLASSIFIED]

UNCLASSIFIED

Good morning Lisa,

The AFP have conducted an assessment regarding the alleged forced marriage of [REDACTED] referred by Campbelltown FACS on Tuesday evening.

An assessment was conducted yesterday afternoon at [REDACTED]

I spoke with [REDACTED] in the presence of [REDACTED]

[REDACTED] denied being married to a 33 year old male and stated that her parents had not had any conversations with her regarding marriage.

[REDACTED] mentioned that she was bullied at her previous school [REDACTED]

[REDACTED] stated that she felt safe at home and that she had not been having any issues with family members.

Due to school policy [REDACTED] contacted [REDACTED] father after the assessment was concluded. Mr [REDACTED] then contacted the AFP to discuss the allegation, nil issues arose from this conversation.

Nil further investigation required.

Please don't hesitate to contact me if you require further details.

Kind regards,

Kirrin



**FEDERAL AGENT KIRPIN FARRANT**  
 HUMAN TRAFFICKING TEAM (HTT)  
 CRIME OPERATIONS  
 Tel +61(0) 2 92770408 Ext 126408 Fax +61(0) 2 92770608  
[www.afp.gov.au](http://www.afp.gov.au)

UNCLASSIFIED

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Secondary Assessment Stage 2

Report Generated By: Sladjana Vukovic From Business Unit: Head Office

This assessment record was commenced on [redacted] 2016 and completed on [redacted] 2016.

Risk Level: MODERATE

Subjects of Secondary Assessment

Name	DOB	Sex	Safety Assessment Outcome
[redacted]	[redacted]	[redacted]	Safe

Pre-Assessment Consultation

- Was further information obtained under Section 248 Children & Young Persons (Care & Protection) Act 1998?**

Answer: No

Comments:
- Does the response level on the plan require change?**

Answer: No

Comments:
- Time, date and location of the Pre Assessment Consultation:**

Answer: Details in comments

Comments: [redacted] 2016, 1pm, Auburn CSC, teleconference with AFP (Amelia Shelton)
- Parties present at the Pre Assessment Consultation:**

Answer: Details in comments

Comments: AMCW Amanda Yuen, CW Ronda Hadid, AFP Officer Amelia Shelton
- Information and issues identified in Child Protection history for all subject child/ren and/or young person/s:**

Answer: Details in comments

Comments: [redacted]
- Are there any other agencies involved?**

Answer: Yes - Details in comments

Comments: AFP, NSW Health
- Issues identified in the report and other information:**

Answer: Details in comments

Comments: [redacted]

[redacted] The father advised the mother that he is intending to marry [redacted] off to a potential partner whom he knows. Unknown if marriage to be performed in Australia or overseas. The father intended for [redacted] to be married in the near future [redacted]

[redacted]
- Are there any worker safety issues to be considered?**

Answer: No

Comments:
- Is there an allegation of child abuse and/or neglect against a DoCS?**

Answer: No

Comments:



## Secondary Assessment Stage 2

10. Is there an allegation of child abuse and/or neglect against a DoCS authorised carer?  
**Answer:** No  
**Comments:**
11. Is this an allegation of child abuse and/or neglect against an employee of a designated government or non-government agency?  
**Answer:** No  
**Comments:**
12. Advice regarding the current allegation is to be provided to:  
**Answer:**  
**Comments:**
13. Advice regarding the current allegation is to be provided to:  
**Answer:**  
**Comments:**
14. Advice regarding the current allegation is to be provided to:  
**Answer:**  
**Comments:**
15. **Assessment Risk of harm to the child/ren and/or young person/s:**  
**Answer:** Medium  
**Comments:**
16. **What are the actions required to be taken:**  
**Answer:** Details in comments  
**Comments:** Accompany AFP to the Mother's home where they will lead investigations:
- \* Chat with Mother re. situation and what's happening
  - \* What's happening with respect to the Father, what did the conversation around forced marriage entail and what's her opinion on it
  - \* Illegality of the Father's proposal
  - \* Support options for the Mother
  - \* Contact with legal aid services
  - \* Watch list- Sydney Airport
  - \* Encourage Mother not to sign papers
  - \* [REDACTED] does not have a passport at the moment
  - \* AFP have no plans to speak to the child as yet
- CW Ronda Hadid should attend child's school to speak to the child in general about things happening at home, as part of the Safety assessment
- \* Contact school to ascertain if the child is there
  - \* Ask child if she knows who CS are- if she doesn't, advise that her that CS work with families and children, and that your job is about keeping children safe
  - \* Ask her who lives in the home, any siblings?
  - \* Ask about who her Mother is, what are some of the things she likes about Mum, some of the things she would love to change about Mum, what are some of the things she loves doing with Mum, who cooks for her, what does she have for breakfast, lunch, and dinner?
  - \* Ask her who her dad is (apparently he doesn't live in the home, but gauge how often he visits, what do they do together when he visits, what she does like about Dad, what are some of the things she would like to change about Dad
  - \* How does she like school- what are her favourite subjects, who does she like at school, who does she go to for help? Does Mum/Dad help her with school work?

## Secondary Assessment Stage 2

\* Is there anything that worries her at the moment- if yes, what is it, why does it worry her? What help does she think she needs?

\* Outside of school, who does she see, who comes and visits her home?

\* Any questions?

**17. Which assessment framework is being used?**

Answer: SARA

Comments:

**18. Which Program Area is this case allocated to for assessment?**

Answer: Child Protection

Comments:

### Assessment Consultation

**1. Date(s) of Report(s):**

Answer:

Comments:

**2. Time and Date of Assessment Consultation:**

Answer:

Comments: [REDACTED] 2016, 11:13am,

**3. Names of persons present at Assessment Consultation:**

Answer:

Comments: AMCW Amanda Yuen, Triage CWs Ronda Hadid and Prashanth Bhat

**4. Tasks identified that have been completed:**

Answer:

Comments: Interview of Mother with AFP

Interview of [REDACTED] at [REDACTED] School

**5. Tasks identified that have not been completed:**

Answer:

Comments:

**6. Issues discussed during Consultation:**

Answer:

Comments: AFP spoke to the Mother re. the ROSH report. [REDACTED]

[REDACTED] Mother made it clear that she wouldn't allow this to happen [REDACTED]

[REDACTED] Father not angry, but he suggested [REDACTED] marry her first cousin (who lives in [REDACTED]). Father has never mentioned this again and this topic has not been raised again. [REDACTED]

[REDACTED]

AFP have advised that they will speak to the team leader and are likely to close the matter. They will put a PACE alert to ensure that [REDACTED] is checked when she leaves the country. AFP provided Mother with details of support services. [REDACTED]

[REDACTED] does not have a passport. [REDACTED]

[REDACTED] advised that she has a close relationship with the Mother and Father.





## Secondary Assessment Stage 2

She has no worries. There were no concerns or worries for her. [REDACTED]

7. Is there any ROSH to the child/ren or young person/s over the immediate assessment period?

Answer: Yes - Details in comments

Comments: School had no concerns for [REDACTED] other than that she was quiet and she was a little behind with reading and writing. School attendance was good and she always has food.

8. Which Secondary Assessment Stage 2 is to be recorded?

Answer: SARA

### Safety Assessment Assessment Date: [REDACTED] 2016

See Safety Assessment Decision Report for Details

Outcome: Safe [REDACTED]

### Risk Assessment Assessment Date: [REDACTED] 2016

See Risk Assessment Decision Report for Details

Outcome: Final Risk Level: MODERATE  
[REDACTED]

### SARA Judgements and Decisions for [REDACTED] DOB: [REDACTED]

1. Issues substantiated During Assessment: No Harm or Risk issues
2. Injury Types: No injury
3. No Persons Causing Harm have been identified.
4. Legal action that has, or will be taken in this matter:  
No Legal Action Taken
5. [REDACTED] is not in need of care and protection.
6. The CYP was not in an OOHC placement at the time the substantiated harm/risk of harm actually occurred.

### Approval Details

This assessment was prepared by:

Staff Name: Amanda Yuen

Business Unit: Auburn CSC

Position: Manager Casework

Date Assessment Submitted for [REDACTED] 2016

Approval: [REDACTED]



**Secondary Assessment Stage 2**

**This assessment was approved by:**

**Staff Name:** Amanda Yuen

**Approval Date:**

2016



**Assessment Record**

Report Generated By: Sladjana Vukovic From Business Unit: Head Office

This information is accurate only as at 02 Jun 2017 10:37

**Record Details**

**Type:** Secondary Assessment Stage 1  
**Description:** WAM outcome  
**Start Date:** [redacted] 2015 16:11  
**End Date:** [redacted] 2015 13:02  
**Outcome:** Other information-referral-clo  
**Outcome Desc:**  
**Record Status:** Complete  
**Approval Comment:**  
**Approval Status:** Approved  
**Additional Info 1:** Info gathered to inform dec'n, Info gathered to inform dec'n  
**Additional Info 2:** WAM: Close- competing priorities  
**Additional Info 3:**  
**Secured:**

**Plan Details**

**Plan Name:** [redacted]  
**Plan No.:** [redacted]  
**Start Date:** [redacted] 2015  
**Plan Goal:** Assessment  
**Allocated Worker:** Unallocated Lakemba CSC  
**Business Unit:** Lakemba CSC  
**Case Plan Stage:**  
**Plan Sub Type:**  
**Case Plan Focus:**  
**Approving Manager:** Leigh Heard  
**Approval Status:** Approved  
**Approval Date:** [redacted] 2015

**Parties - Subjects of Record**

Person Number	Alert	Family Name	First Name	Date of Birth	Sex	Start Date	End Date	Address
[redacted]		[redacted]	[redacted]	[redacted]		04/15		[redacted]

**Assessment Element Details**

**Name:** Other Information  
**Created Date:** [redacted] 2015  
**Explanation:** Other Information  
**Outcome:**  
**Assessment Date:** [redacted] 2015  
**Approval Status:** Approved  
**Approval Date:** [redacted] 2015  
**Approved By:** Simone Kippax

**Assessment Element: Other Information**

#	Question	Answer
1	What action was taken?	Info gathered to inform dec'n
2	What other action was taken?	Info gathered to inform dec'n
3	Is another agency or service currently engaged with child/family? <i>AFP and DFAT</i>	Yes- Other service



## Assessment Record

### Assessment Element: Other Information (cont.)

#	Question	Answer
	<b>Comment</b>	
4	Does this assessment relate to an allegation against an employee of FACS or another agency?	No
5	Is the reported information already known AND incorporated into a current case plan?	No

### Assessment Element Details

**Name:** Weekly Allocation Meeting **Created Date:** [REDACTED] 2015  
**Explanation:** Weekly Allocation Meeting  
**Outcome:** [REDACTED]  
**Assessment Date:** [REDACTED] 2015  
**Approval Status:** Approved  
**Approval Date:** [REDACTED] 2015  
**Approved By:** Simone Kippax

### Assessment Element: Weekly Allocation Meeting

#	Question	Answer
	<b>Comment</b>	
1	Names of managers attending the WAM.	Details in comments
	WAM occurred [REDACTED] 2015. Present were A/MCW Rebecca Foley, MCW Jane Collins, A/MCW Joanne Spagarino and A/MCS Simone Kippax. 15 matters were discussed (12 new, 1 from previous WAM, 1 for re-allocation and 1 that was allocated prior to WAM). Of the 14 matters: 10 were allocated, 1 held over, 2 for ICD, 2 for SDN.	
2	WAM Discussion.	Details in comments
	Information obtained at Triage suggests the child and family have left the country. A home visit has been conducted, and it appears no one has been residing at the home for a while. The parents are not contactable, and the school indicates the child has not been there this year [REDACTED]. Consideration was given to interviewing the students about this information, however the school has spoken with the students who provided more information. Information has been provided to the AFP and DFAT in relation to the allegations. DFAT have information Community Services they will be liaising with the AFP in relation to the allegations.	
3	Decision made?	Close- competing priorities
	Consideration to be given to closing the matter. At this time, the child is not believed to be in Australia, and Community Services does not have any jurisdiction to assess the concerns further. Steps have been taken to ensure DFAT and the AFP are aware of the concerns. A/MCS Simone Kippax to liaise with Director Morag McSween in relation to possible closure of this report.	

### DoCS Worker

Primary	Family Name	First Name	User ID	Position Type	Business Unit	Start Date
✓	Collins	Jane	JCOLLINS	Manager Casework	Lakemba CSC	[REDACTED] 2015

### Approval History

Status	Updated By	Comment	Date Updated
Approved	Simone Kippax		[REDACTED] 2015
Requested	Jane Collins		[REDACTED] 2015



## Approval Details

This assessment was prepared by:

Staff Name: Jane Collins

Position:

Manager Casework

Business Unit: Lakemba CSC

Date Report Submitted  
for Approval:

2015

This assessment was approved by:

Staff Name: Simone Kippax

Approval Date:

2015

## Related Records

Record Type

Start Date

Case Meeting

2015

Contact

2015



**Assessment Record**

Report Generated By: Sladjana Vukovic From Business Unit: Head Office

This information is accurate only as at 02 Jun 2017 10:47

**Record Details**

**Type:** Secondary Assessment Stage 1 **Description:** Triage follow up & Closure of Plan  
**Start Date:** [redacted] 2016 11:48 **End Date:** [redacted] 2016 11:24  
**Outcome:** Other information-close **Outcome Desc:**  
**Record Status:** Complete **Approval Comment:**  
**Approval Status:** Approved  
**Additional Info 1:** Info gathered to inform dec'n **Additional Info 2:**  
**Additional Info 3:**  
**Secured:**

**Plan Details**

**Plan Name:** [redacted] **Plan No.:** [redacted]  
**Start Date:** [redacted] 2016 **Plan Goal:** Assessment  
**Allocated Worker:** Unallocated Liverpool CSC **Business Unit:** Liverpool CSC  
**Case Plan Stage:** **Plan Sub Type:**  
**Case Plan Focus:**  
**Approving Manager:** Luisa Battaglia **Approval Status:** Approved  
**Approval Date:** [redacted] 2016

**Parties - Subjects of Record**

Person Number	Alert	Family Name	First Name	Date of Birth	Sex	Start Date	End Date	Address
[redacted]		[redacted]	[redacted]	[redacted]				[redacted]
[redacted]		[redacted]	[redacted]	[redacted]		11/16		[redacted]

**Assessment Element Details**

**Name:** Other Information **Created Date:** [redacted] 2016  
**Explanation:**  
**Outcome:**  
**Assessment Date:** [redacted] 2016  
**Approval Status:** Approved  
**Approval Date:** [redacted] 2016  
**Approved By:** Ana Djukovic

**Assessment Element: Other Information**

#	Question	Answer
1	What action was taken? P/C to Fairfield Police station on [redacted] 11.16 at 1112hrs 9728 8399 Cst [redacted] Phone number for Dept of Immigration, Border Patrol NSW Police Liaison Unit is [redacted]	Info gathered to inform dec'n
	P/C to NSW Police Liaison unit on [redacted] 11.16 at 1114hrs [redacted]	- Chris.



Assessment Element: Other Information (cont.)

#	Question	Answer
	<b>Comment</b>	
	Said unable to give out information to call Dept of Immigration 131.881.	
	P/C to Dept of Immigration & Border protection on 11.16 at 1118hrs	
	Unable to give out information. call Border protection.	
	P/C to Border protection on 11.16 at 1127hrs	
	Said to send an e-mail to mr.polrifi@border.gov.au requesting on shore, off shore status and legislation for request.	
	(Children & Young persons Care & Protection Act 1998).	
	P/C from Justine, AFP on 11.16 at 1220hrs.	
	Said that the AFP had received an on line report from the Helpline and was following up.	
	CW informed her that FACS was making inquiries of the two young girls whereabouts and will keep her informed of any new information that FACS receives. See attachment for email from Justine.	

Information added by Triage A/MCW, A.Djukovic:

11/16 - 13:39

PC to DIBP's Border Operations Support (ph: 1300 734 704), spoke with

- DIBP can only confirm onshore/offshore status - they cannot confirm an individual's final destination once they leave AU.
- DIBP can provide 'movement records' for an individual and passenger card details.

suggested CS can request DIBP review the passenger list of the flight that was boarded by the sibling located on the database (i.e. ) to check if there are any similar surnames.

Further email request sent to DIBP with aliases for - see 'GFN' dated 11/16.

2 What other action was taken?

2016 2:58pm

P/C to Justine - AFP (ph: 9277 0460)

I asked Justine if she could explain why AFP were not conducting further enquires into this matter. Justine advised that she was asked to share information with CS when she was contacted by CS re: whether the sisters were onshore or off shore. There was never any investigation by AFP for the sisters. Justine has put the sisters on border alert so she is notified when the sisters come back to the country however there is no further involvement from AFP at this time.

I thanked Justine for her assistance.

AMCW Triage Ana Djukovic and Snr CW Stefanie Magellan have dual reviewed the reported information and the KiDS history for the family and recommended the plan for closure. Capacity does not exist at Liverpool CSC to allocate the plan for completion of a risk assessment and priority has been given to more concerning ROSH events.

The sisters reported are currently overseas and it is unknown when they will return. AFP does not have an investigation open for the sisters however they have placed them on a border alert so they will be notified when they return to the Country.



### Assessment Record

#### Assessment Element: Other Information (cont.)

#	Question	Answer
3	Is another agency or service currently engaged with child/family?	Yes- Other service
4	Does this assessment relate to an allegation against an employee of FACS or another agency?	No
5	Is the reported information already known AND incorporated into a current case plan?	No

#### DoCS Worker

Primary	Family Name	First Name	User ID	Position Type	Business Unit	Start Date
✓	Lee	Valerie	VLEE1	Caseworker	Fairfield CSC	[Redacted] 2016

#### Approval History

Status	Updated By	Comment	Date Updated
Approved	Ana Djukovic		[Redacted] 2016
Requested	Stefanie Magellan		[Redacted] 2016
Under Edit	Stefanie Magellan		[Redacted] 2016
Declined	Stefanie Magellan		[Redacted] 2016
Requested	Stefanie Magellan		[Redacted] 2016

#### Approval Details

##### This assessment was prepared by:

Staff Name: Valerie Lee      Position: Caseworker  
 Business Unit: Fairfield CSC      Date Report Submitted for Approval: [Redacted] 2016

##### This assessment was approved by:

Staff Name: Ana Djukovic      Approval Date: [Redacted] 2016

#### Related Records

Record Type	Start Date
Contact	[Redacted] 2016



**Sladjana Vukovic**

---

**From:** Ana Djukovic  
**Sent:** [REDACTED] 2016 11:05 AM  
**To:** Stefanie Magellan  
**Subject:** FW: Siblings travel movements & location [REDACTED]  
 [SEC=UNCLASSIFIED]

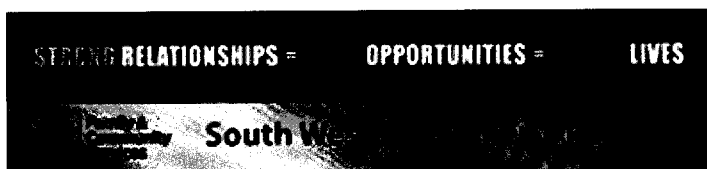
**Follow Up Flag:** Follow up  
**Flag Status:** Completed

**From:** Valerie Lee  
**Sent:** [REDACTED] 2016 4:24 PM  
**To:** Ana Djukovic  
**Subject:** FW: Siblings travel movements & location [REDACTED] [SEC=UNCLASSIFIED]

FYI

Regards

Valerie Lee | CP Caseworker  
 Department of Family and Community Services | Fairfield CSC  
 T 02 9722 4000 | M [REDACTED]  
 E [valerie.lee@facs.nsw.gov.au](mailto:valerie.lee@facs.nsw.gov.au)  
 A Lvl 3, 25 Smart St, Fairfield NSW 2165  
 W [www.facs.nsw.gov.au](http://www.facs.nsw.gov.au)



**From:** Lea, Justine [<mailto:Justine.Lea@afp.gov.au>]  
**Sent:** Monday [REDACTED] 2016 12:31 PM  
**To:** Valerie Lee  
**Subject:** Siblings travel movements & location [REDACTED] [SEC=UNCLASSIFIED]

UNCLASSIFIED

Hi Valerie,

Nice to talk to you.

I have sent off a request to Border Force which will hopefully determine if the sisters are in Australia or departed for an overseas destination. I have also requested travel movement for the mother and father.

If you receive information prior to me getting back to you please let me know & we will discuss next course of action if appropriate.

Thanks & regards,

Justine

FYI - At present I am in the office on Mondays, Wednesdays & Thursdays.



**JUSTINE LEA**  
FEDERAL AGENT - HUMAN TRAFFICKING TEAM SYDNEY  
CRIME OPERATIONS  
Tel +61(0) 2 92770460 Ext 126460 Fax +61(0) 2 92770608  
[www.afp.gov.au](http://www.afp.gov.au)

**UNCLASSIFIED**

\*\*\*\*\*  
WARNING

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AFP Web site: <http://www.afp.gov.au>

\*\*\*\*\*



Report Generated By: Sladjana Vukovic From Business Unit: Head Office

This information is accurate only as at 02 Jun 2017 10:52

Record Details

Type: Secondary Assessment Stage 1
Description:
Start Date: 2016 11:54 End Date: 2017 11:22
Outcome: Close plan-competing priority Outcome Desc:
Record Status: Complete Approval Comment:
Approval Status: Approved
Additional Info 1: S248/Ch16A request, Info gathered to inform dec'n Additional Info 2: WAM: Close- competing priorities
Additional Info 3:
Secured:

Plan Details

Plan Name:
Start Date: 2016 Plan No.:
Allocated Worker: Unallocated Glen Innes CSC Plan Goal: Assessment Business Unit: Glen Innes CSC
Case Plan Stage: Plan Sub Type:
Case Plan Focus:
Approving Manager: Alex Scagliola Approval Status: Approved
Approval Date: 2016

Parties - Subjects of Record

Table with columns: Person Number, Alert, Family Name, First Name, Date of Birth, Sex, Start Date, End Date, Address. Contains one row of data with some redacted cells.

Assessment Element Details

Name: Other Information Created Date: 2016
Explanation:
Outcome:
Assessment Date: 2016
Approval Status: Approved
Approval Date: 2017
Approved By: Ellie Leece

Assessment Element: Other Information

Table with columns: #, Question, Answer. Contains one main entry with a detailed question and answer regarding national security concerns.



**Assessment Record**

**Assessment Element: Other Information (cont.)**

#	Question	Answer
-	<i>Comment</i> 2016 – Phone call to [redacted] father, [redacted] Mother regularly travels overseas [redacted] He believes that [redacted] does not have a passport [redacted]	

2	2016 – 16A request issued to [redacted] School for information relating to [redacted] What other action was taken?	
---	---	--

*Further information* [redacted] does not have a current passport [redacted]  
[redacted]  
Mother regularly leaves [redacted] to travel [redacted]

3	Is another agency or service currently engaged with child/family? [redacted] School	Yes- Other service
4	Does this assessment relate to an allegation against an employee of FACS or another agency?	No
5	Is the reported information already known AND incorporated into a current case plan?	No

**Assessment Element Details**

**Name:** Weekly Allocation Meeting      **Created Date:** [redacted] 2016  
**Explanation:**  
**Outcome:**  
**Assessment Date:** [redacted] 2016  
**Approval Status:** Approved  
**Approval Date:** [redacted] 2017  
**Approved By:** Ellie Leece

**Assessment Element: Weekly Allocation Meeting**

#	Question	Answer
1	Names of managers attending the WAM. <i>Comment</i> MCW Murray MCW Watson.	
2	WAM Discussion. Information reviewed on the [redacted] 11/16: Awaiting response from Police 16A. Intake to complete phone call to school to ascertain any concerns for [redacted]	
3	Decision made?	Hold over for following WAM



**Assessment Element Details**

**Name:** Other Information **Created Date:** [redacted] 2016  
**Explanation:**  
**Outcome:**  
**Assessment Date:** [redacted] 2016  
**Approval Status:** Approved  
**Approval Date:** [redacted] 2017  
**Approved By:** Ellie Leece

**Assessment Element: Other Information**

#	Question	Answer
	<b>Comment</b>	
1	What action was taken? [redacted] school was contacted regarding details of the step fathers name but [redacted] had the same spelling as we do. Did not have a date of birth [redacted]	S248/Ch16A request
2	What other action was taken? [redacted] 11/16 [redacted] from [redacted] School returned my call regarding [redacted] did not have any major concerns regarding [redacted] stated that [redacted] attendance is perfect and that she is a lovely child.	Info gathered to inform dec'n



*Kylie Gleeson*

3	Is another agency or service currently engaged with child/family?	No
4	Does this assessment relate to an allegation against an employee of FACS or another agency?	No
5	Is the reported information already known AND incorporated into a current case plan?	No

**Assessment Element Details**

**Name:** Weekly Allocation Meeting **Created Date:** [redacted] 2016  
**Explanation:**  
**Outcome:**  
**Assessment Date:** [redacted] 2016  
**Approval Status:** Approved  
**Approval Date:** [redacted] 2017  
**Approved By:** Ellie Leece



## Assessment Record

### Assessment Element: Weekly Allocation Meeting

#	Question	Answer
	<b>Comment</b>	
1	Names of managers attending the WAM. <i>Belinda Murray; Sally McLennan</i>	
2	WAM Discussion. <i>whilst the information contained in this report is highly concerning, this plan is now over 28 days old. There is no current or projected capacity for allocation and this plan will be closed current competing priorities.</i>	
3	Decision made?	Close- competing priorities

### DoCS Worker

Primary	Family Name	First Name	User ID	Position Type	Business Unit	Start Date
✓	Murray	Belinda	BMURRAY	Manager Casework	Glen Innes CSC	[REDACTED] 2016

### Approval History

Status	Updated By	Comment	Date Updated
Approved	Ellie Leece		[REDACTED] 2017
Requested	Ellie Leece		[REDACTED] 2017

### Approval Details

#### This assessment was prepared by:

**Staff Name:** Belinda Murray      **Position:** Manager Casework  
**Business Unit:** Glen Innes CSC      **Date Report Submitted for Approval:** [REDACTED] 2017

#### This assessment was approved by:

**Staff Name:** Ellie Leece      **Approval Date:** [REDACTED] 2017

### Related Records

Record Type	Start Date
Contact	[REDACTED] 2016



**Assessment Record**

Report Generated By: Sladjana Vukovic From Business Unit: Head Office

This information is accurate only as at 02 Jun 2017 10:56

**Record Details**

<b>Type:</b>	Secondary Assessment Stage 1	<b>Description:</b>	[Redacted]
<b>Start Date:</b>	[Redacted] 2016 17:12	<b>End Date:</b>	[Redacted] 2017 12:05
<b>Outcome:</b>	Other information-referral-clo	<b>Outcome Desc:</b>	[Redacted]
<b>Record Status:</b>	Complete	<b>Approval Comment:</b>	
<b>Approval Status:</b>	Approved	<b>Additional Info 2:</b>	
<b>Additional Info 1:</b>	Interagency Case Discussion, Interagency Case Discussion		
<b>Additional Info 3:</b>			
<b>Secured:</b>			

**Plan Details**

<b>Plan Name:</b>	[Redacted]	<b>Plan No.:</b>	[Redacted]
<b>Start Date:</b>	[Redacted] 2016	<b>Plan Goal:</b>	Assessment
<b>Allocated Worker:</b>	Unallocated St Marys CSC	<b>Business Unit:</b>	St Marys CSC
<b>Case Plan Stage:</b>		<b>Plan Sub Type:</b>	
<b>Case Plan Focus:</b>		<b>Approval Status:</b>	Approved
<b>Approving Manager:</b>	Vaneeta Lal		
<b>Approval Date:</b>	[Redacted] 2016		

**Parties - Subjects of Record**

Person Number	Alert	Family Name	First Name	Date of Birth	Sex	Start Date	End Date	Address
[Redacted]								
[Redacted]							11/16	[Redacted]



### Assessment Record

#### Assessment Element Details

**Name:** Other Information **Created Date:** [Redacted] 2016  
**Explanation:**  
**Outcome:**  
**Assessment Date:** [Redacted] 2016  
**Approval Status:** Approved  
**Approval Date:** [Redacted] 2017  
**Approved By:** Kerry Caldwell

#### Assessment Element: Other Information

#	Question	Answer
	<b>Comment</b>	
1	What action was taken? <i>triage to contact AFP as per procedure</i>	Interagency Case Discussion
2	What other action was taken? <i>11 Call made to the AFP on (02) 9277 0540 no answer.</i>	Interagency Case Discussion
2	<i>11 Call made to Louise Blazejowska A/Director for advise</i>	
3	<i>11/2016 Email sent to Australian Federal Police via the following email address <a href="mailto:httsydneyenquiries@afp.gov.au">httsydneyenquiries@afp.gov.au</a> with ROSH report.</i>	
4	<i>2016 Email sent to Louise Blazejowska A/Director</i>	
5	<i>2016 Email from Louise Blazejowska A/Director confirming that she has forwarded to Joanne Sykes, Team Leader of the Human Trafficking Team at the AFP as well.</i>	
3	Is another agency or service currently engaged with child/family?	Unknown
4	Does this assessment relate to an allegation against an employee of FACS or another agency?	No
5	Is the reported information already known AND incorporated into a current case plan?	No

#### DoCS Worker

Primary	Family Name	First Name	User ID	Position Type	Business Unit	Start Date
<input checked="" type="checkbox"/>	Shields	Roslyn	SHIELDR2	Caseworker	St Marys CSC	[Redacted] 2016

#### Approval History

Status	Updated By	Comment	Date Updated
Approved	Kerry Caldwell		[Redacted] 2017
Requested	Kerry Caldwell		[Redacted] 2017





### Assessment Record

#### Approval Details

**This assessment was prepared by:**

**Staff Name:** Roslyn Shields

**Position:**

Caseworker

**Business Unit:** St Marys CSC

**Date Report Submitted for Approval:**

2017

**This assessment was approved by:**

**Staff Name:** Kerry Caldwell

**Approval Date:**

2017

#### Related Records

Record Type	Start Date
General File Note	2016
General File Note	2016
Phone Call	2016
Contact	2016

**Rebecca Jomaa**

---

**From:** Roslyn Shields  
**Sent:** [REDACTED] 2016 5:15 PM  
**To:** Louise Blazejowska  
**Subject:** RE: [Sensitive: NSW Government] Report from Community Services St Marys - possible under age marriage

Thank you

**Roslyn Shields**

Family and Community Services -  
 Community Services - Triage and Assessment  
 Nepean Blue Mountains.

**T:** 98514100 **F:** 98514199

**E:** [Roslyn.Shields@facs.nsw.gov.au](mailto:Roslyn.Shields@facs.nsw.gov.au)

**A:** 225-227 Queen St, St Marys NSW 2760

**W:** [www.facs.nsw.gov.au](http://www.facs.nsw.gov.au)

*Available: Monday to Friday*




---

**From:** Louise Blazejowska  
**Sent:** [REDACTED] 2016 5:14 PM  
**To:** Roslyn Shields  
**Subject:** RE: [Sensitive: NSW Government] Report from Community Services St Marys - possible under age marriage

Hi Roslyn

I have sent an email to Joanne Sykes, Team Leader of the Human Trafficking Team at the AFP as well.

**Louise Blazejowska | A/Director, Children Youth and Families Policy**  
 Department of Family and Community Services | Strategic Reform & Policy  
**T** 02 8879 9011 | **M** [REDACTED]  
**E** [Louise.Blazejowska@facs.nsw.gov.au](mailto:Louise.Blazejowska@facs.nsw.gov.au)  
**A** Level 3, 223-239 Liverpool Road Ashfield NSW 2131  
**W** [www.facs.nsw.gov.au](http://www.facs.nsw.gov.au)

Please note that I am currently on secondment from Legal to Strategic Reform & Policy until 31 December 2016. Julieanne Mahony is acting in the role of Director, Legislative Reform & Right to Information until 31 December 2016.

---

**From:** Roslyn Shields  
**Sent:** [REDACTED] 2016 5:11 PM  
**To:** 'httsydneynquiries@afp.gov.au'  
**Cc:** Kerry Caldwell; Louise Blazejowska  
**Subject:** [Sensitive: NSW Government] Report from Community Services St Marys - possible under age marriage  
**Importance:** High

Dear AFP

St Marys CSC has received a Risk of Harm report

Summary :

[REDACTED] (9) is showing significant symptoms of psychological harm due to the father's insistence to marry her off [REDACTED]

Report:

Name: [REDACTED]

Age/DOB: [REDACTED] 07

Address: [REDACTED]

School or Child Care Details: [REDACTED]

End Report:

**Roslyn Shields**

Family and Community Services -  
Community Services - Triage and Assessment  
Nepean Blue Mountains.

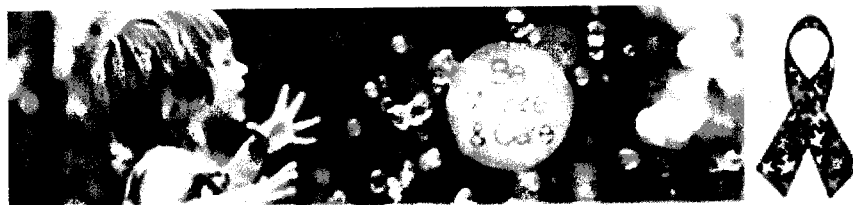
T: 98514100 F: 98514199

E: [Roslyn.Shields@facs.nsw.gov.au](mailto:Roslyn.Shields@facs.nsw.gov.au)

A: 225-227 Queen St, St Marys NSW 2760

W: [www.facs.nsw.gov.au](http://www.facs.nsw.gov.au)

Available: Monday to Friday



The content of this email has been identified as sensitive. This information should only be shared with parties who have a genuine need to know.

Rebecca Jomaa

---

**From:** Roslyn Shields  
**Sent:** [Redacted] 2016 5:12 PM  
**To:** 'httsydneynquiries@afp.gov.au'  
**Cc:** Louise Blazejowska; Kerry Caldwell  
**Subject:** FW: [Sensitive: NSW Government] Report from Community Services St Marys - possible under age marriage

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Tracking:	Recipient	Delivery	Read
	'httsydneynquiries@afp.gov.au'		
	Louise Blazejowska	Delivered [Redacted] 2016 5:12 PM	Read [Redacted] 2016 5:13 PM
	Kerry Caldwell	Delivered [Redacted] 2016 5:12 PM	

Dear AFP

St Marys CSC has received a Risk of Harm report  
Direct No to call back is [Redacted] as it is now after hours

Summary :

[Redacted] (9) is showing significant symptoms of psychological harm due to the father's insistence to marry her off in [Redacted]

Report:

Name: [Redacted]  
Age/DOB: [Redacted] 07  
Address: [Redacted]  
School or Child Care Details: [Redacted]



End Report:

**Roslyn Shields**

Family and Community Services -  
Community Services - Triage and Assessment  
Nepean Blue Mountains.

T: 98514100 F: 98514199

E: [Roslyn.Shields@facs.nsw.gov.au](mailto:Roslyn.Shields@facs.nsw.gov.au)

A: 225-227 Queen St, St Marys NSW 2760

W: [www.facs.nsw.gov.au](http://www.facs.nsw.gov.au)

Available: Monday to Friday



The content of this email has been identified as sensitive. This information should only be shared with parties who have a genuine need to know.