

Monitor set-up

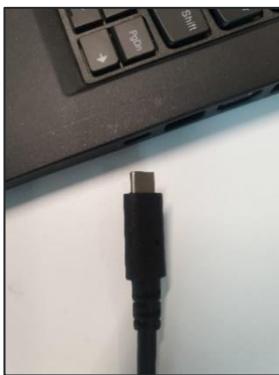
Individual workpoints with a 34-inch curved monitor have a single cable to connect your laptop and are fitted to a moveable ergonomic arm.

This user guide covers how to:

1. [connect to a monitor and set up the display](#)
2. [snap windows and applications to use your monitor like having dual screens](#)
3. [adjust the position of the monitor](#)
4. [change audio settings.](#)

1. Connect to a monitor and set up display

- 1 Each monitor comes with a **USB-C** cable. Connect this to your laptop to connect to the monitor, charge your laptop and connect to the network.

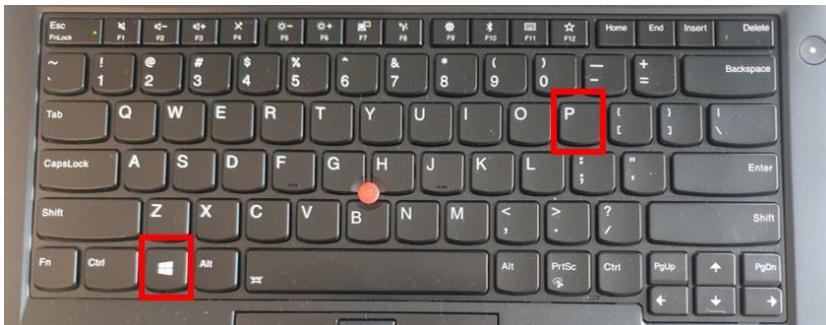


- 2 By default, your laptop screen will be duplicated on your monitor. The monitor display will appear at the same resolution as the laptop and this will not give you the best experience. There are two suggested configurations to get the most out of your monitor:

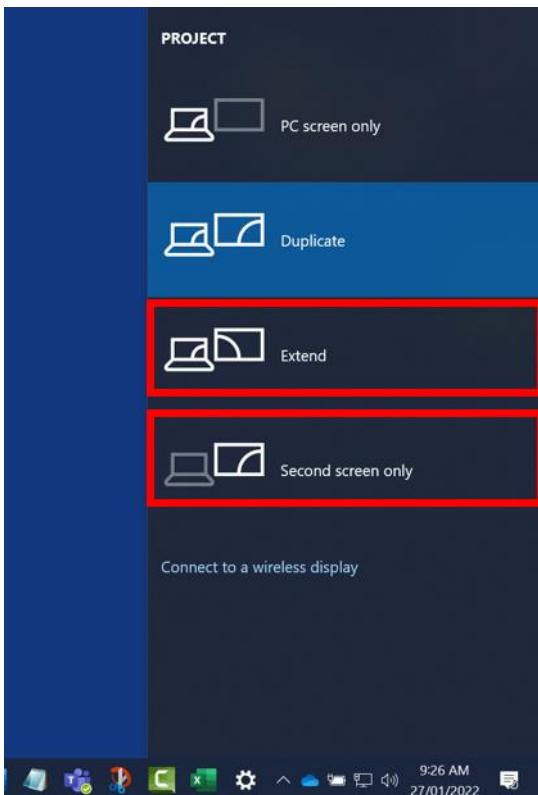
Display only on the monitor. This way you can close your laptop and use a separate keyboard and mouse.

Extend your displays so that you can use both the laptop screen and the monitor at optimal resolution. You can use either the laptop keyboard and trackpad or an external keyboard and mouse.

On your keyboard select the **windows key** and **P** at the same time.

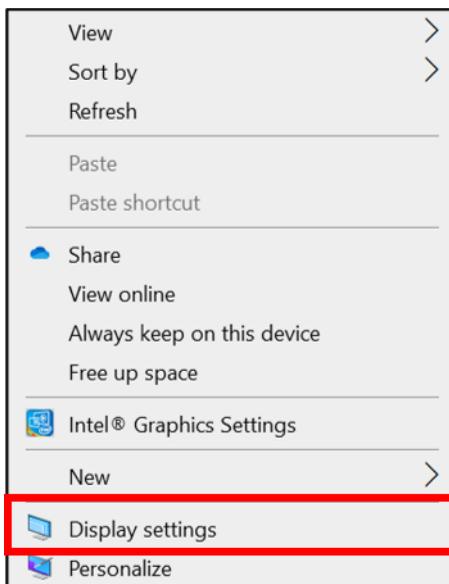


- 3 The Project options will display on the right-hand side of the screen. Select either **Extend** or **Second screen only**. The monitor will default to the optimal resolution.



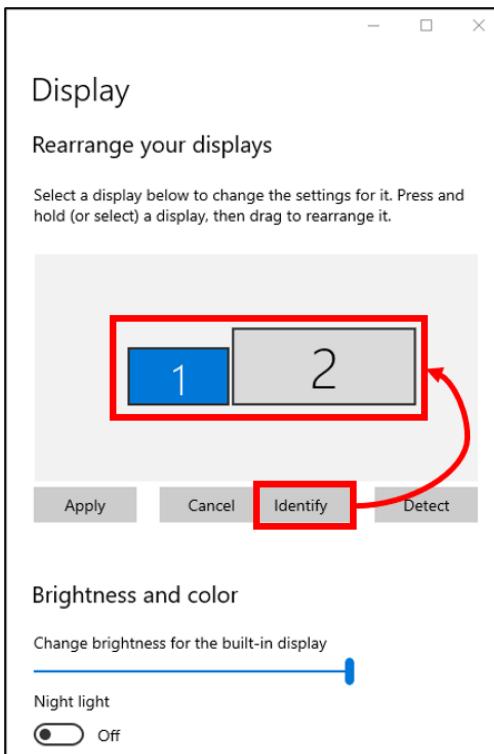
Note: Once the cable is plugged in, you can also close your laptop to display on the monitor only.

- 4 If you have extended the displays, you may also need to configure the screen positions so that you can easily move your cursor from one screen to the other. Right-click your desktop background and select **Display Settings** from the menu.

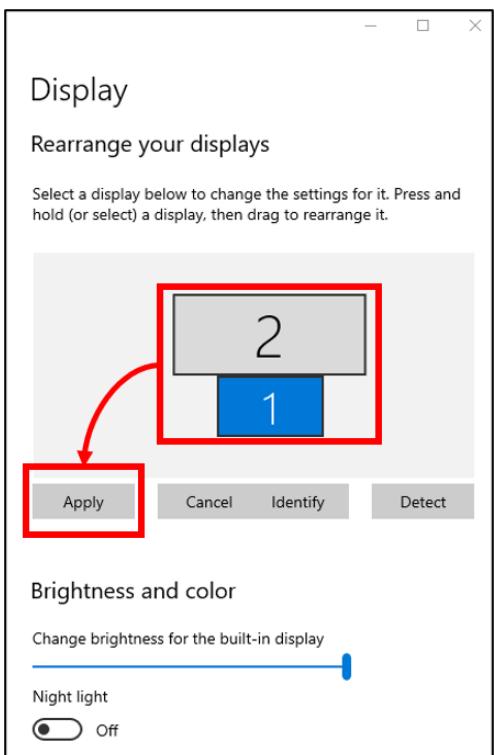


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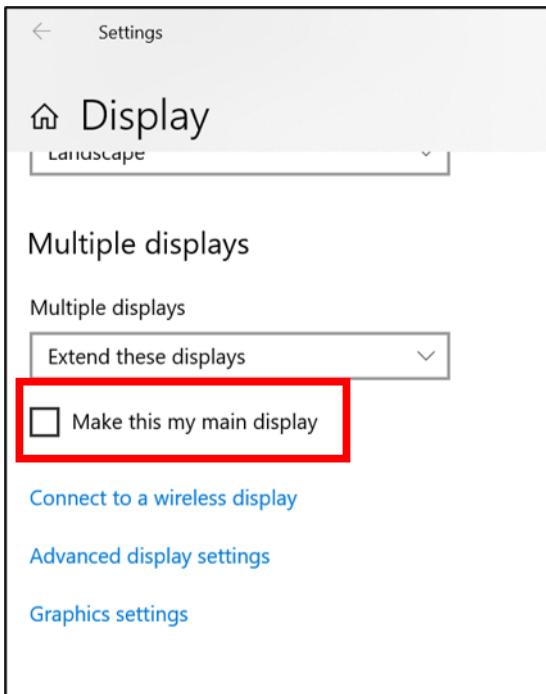
- 5 In the Display settings window, you can choose how you want to orientate the screens. From the **Rearrange your displays** section, select **Identify** to confirm which screen is 1 and which is 2.



- 6 Then, **click and drag** the screens to your preferred orientation and select **Apply**.

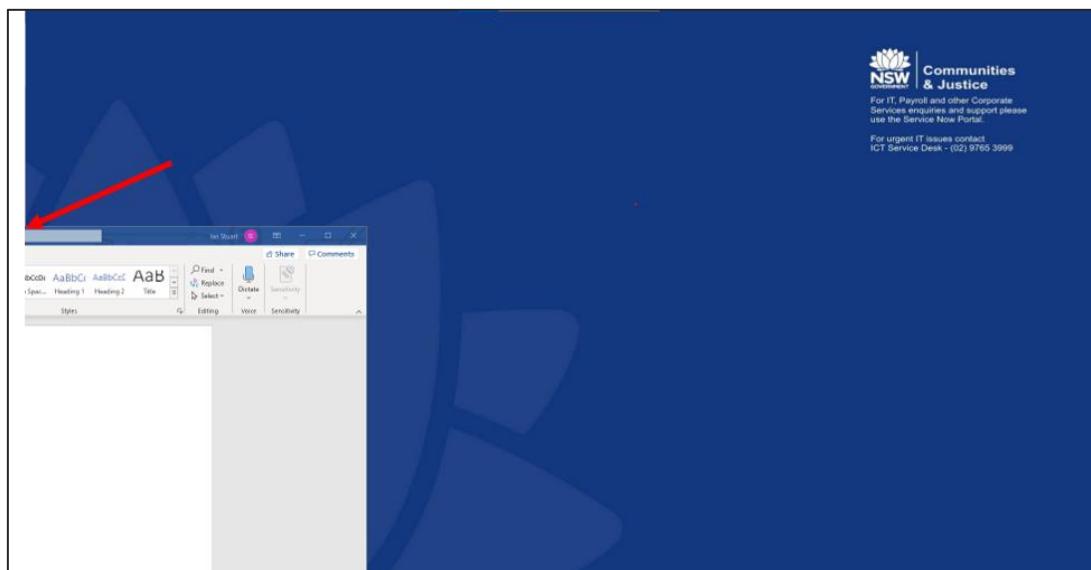


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- 7 You can also choose which screen is your main display. This will be the screen where the main taskbar sits and where new applications and documents will open. Select the screen from the Rearrange your displays section. Scroll down to **Multiple Displays** and select the **Make this my main display** checkbox.



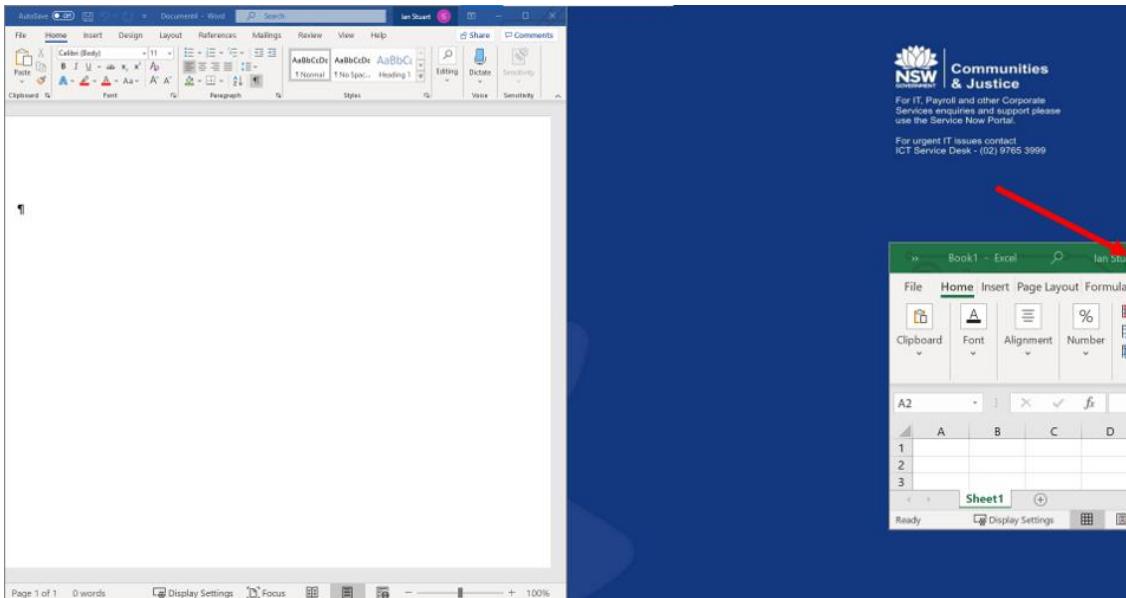
2. Snap windows and applications

- 1 You can use a 34 inch monitor just like a dual screen by snapping windows to sections of the screen.
Drag an application to the edge of the screen until your mouse pointer hits the edge and then let go of the application.

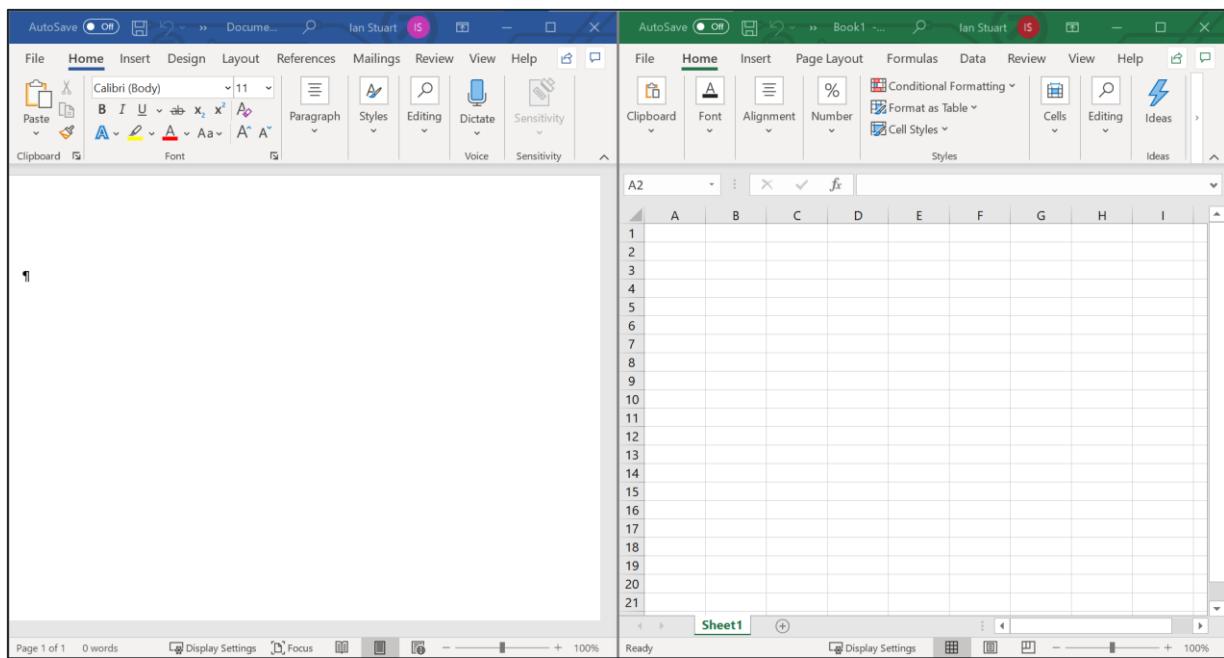


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- 2 The application is ‘snapped’ into place. Repeat the same **drag and drop** process on the other side of the screen.



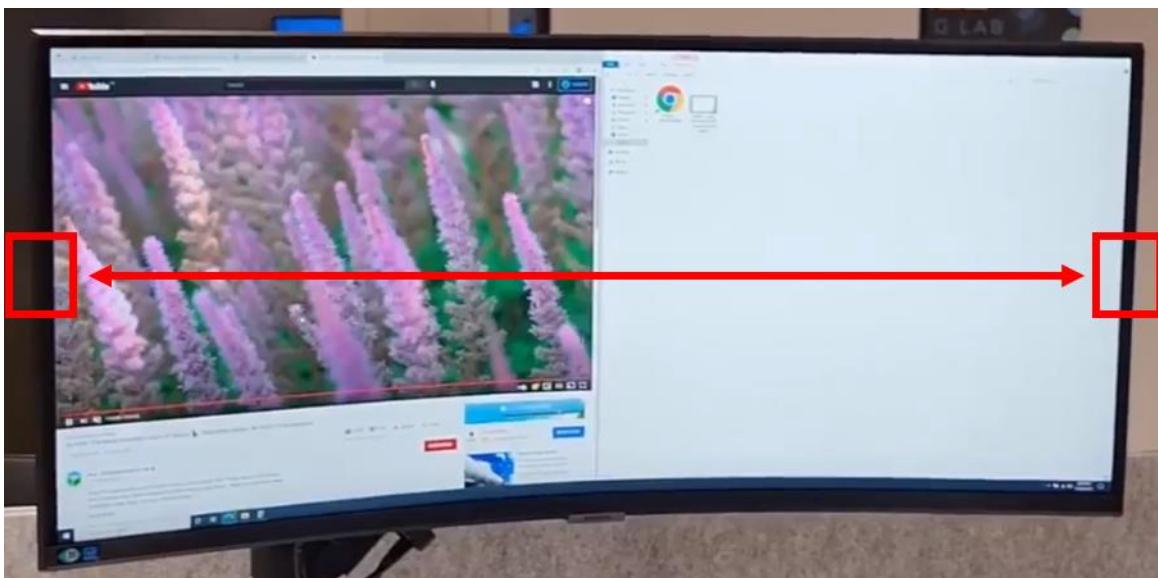
- 3 The screen split in half.



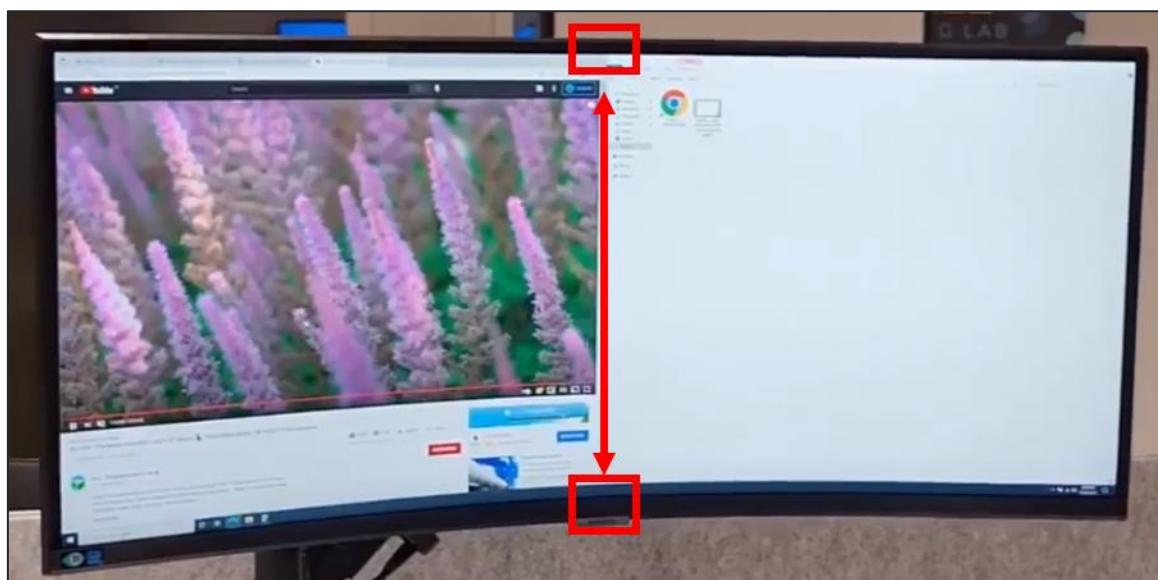
3. Change the position of the monitor

- 1 Each monitor comes with an arm that enables you to position the monitor ergonomically and to your preferences.

Move the monitor left or right or change the angle by holding it on the sides.



- 2 Move the monitor up and down to find the right height for you or tilt the screen by holding it on the top and bottom where shown.

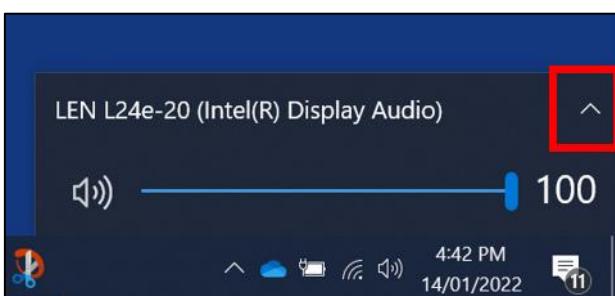


4. Change audio settings

- The default setting is for audio to play via the monitor. To change this setting so that audio plays from your laptop, first select the **Audio icon**.



- The sound setting displays. Select the **up arrow** to view the options for output.



- Select the **Speakers or nominated headset** option.

